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SECRET

Date: 12/11/61

The attached is forwarded
for your approval and signature.

J. M. [Signature]
Major General

Office of the Secretariat

SECRET

Top ↑

OSS Form 4001b

24 February 1945

DATE

TO: MRS. O'DONNELLCampbell ProjectThe file on this is being returned
to the Board of Review.

Memo Shaheen to B/R dtd 15 Feb 45

Memo Capt Hegyi to Shaheen dtd

14 Feb 45 re Overall Approximate

Cost of the Campbell Project

incl 3 exhibits

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Jean T. Torgerson

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Office of the General Counsel

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OSS Form 4001b

19 February 1945

DATE

DIRECTOR

TO:

Noted

James B. Donovan
James B. Donovan

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of*

Office of the General Counsel

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(42934)

SECRET16,740
Bd of Review

2 May 1945

Attention:

The Board of Review
Lt. C. A. Bane
Executive Office
Campbell Project

There is returned herewith the original of your memorandum of 27 April 1945 to the Director, together with your file on the above subject.

Please observe that the opinion of the General Counsel and the approval of the Director appear on the face of your memorandum.

E. J. Putzell, Jr.
Lieut. (jg), USNR
Acting Executive
Officer

cc: Director's File ✓
Secretariat
General Counsel

SECRET

16,761

OFFICE OF STRATEGIC SERVICES
WASHINGTON, D. C.

27 April 1945

5/1/45
SECRET

To: Director

Subject: Campbell Project

1. The Board of Review has been requested by the Contract Division of the Procurement and Supply Branch, as indicated in the attached memorandum, to advise that division on the question of whether an extension of a contract with ROA for the Campbell Project is within the authorization for that project previously approved by the Director on recommendation of the Board of Review.
2. The Board has ascertained, after conversation with Lt. Larson, that the amount of \$20,000 previously approved by the Director for the Campbell Project was not intended to cover the ROA agreement but was rather designed to take care of travelling expenses, cost of the Florida base and related items. Accordingly, the Board of Review is making the ROA agreement the subject of this separate recommendation, even though it has been in effect for four months and is proposed to be extended for an additional six months.
3. The agreement with ROA, which has called for payment from vouchers and funds, makes available to the Campbell Project an engineer whose particular talents are in the direction of eliminating difficulties in radio and television control. His services are also utilized for instructing the personnel who must maintain the missiles in the theaters. The agreement is intended to compensate ROA for the salary of the engineer, plus travel and other related expenses. No profit to ROA is provided for.
4. The Board of Review recommends that you confirm the expenditures during the past four months of the amount of \$4,572 under the subject contract and further recommends that you approve an extension of the contract for an additional six months at the additional amount of \$6,558 and the allocation of the required amount of \$10,930 of vouchers and funds therefor.

For the Board



4/30/45
"The larger objection" JMS

C.A. Bane
Lt., USNR
Member

SECRET

Attachment

SECRET

OFFICE OF STRATEGIC SERVICES
WASHINGTON, D. C.

*Sent to
Director 16, 760*

Ed. Revere

16 February 1945

TO: The Director
SUBJECT: Campbell Project

With further reference to our recommendation of 9 February 1945, we are attaching hereto for your information an analysis received from Lt. Comdr. Shaheen, in response to our request of 6 January 1945.

We will appreciate it if you will return this analysis for our files at your convenience.

For the Board of Review:



C. M. Sears, Jr.
Lt. Colonel, AUS
Chairman

Attachment

SECRET

SECRET

100760
 B2 27 Review
 X Campbell paper
 12 February 1945

Board of Review
 Lt. Col. G. M. Sears, Jr.
 Mr. Hallway

Campbell Project

Deputy Director - SAC

Campbell Project

There is returned herewith the original
 of your memorandum of 9 February 1945 to the
 Director, together with the file on the
 above subject. Please note that the opinion
 of the General Counsel and the approval of
 the Director appear on the face of your memo-
 randum. We are primarily concerned with funds allocated
 to the project. If you can tell us approximately how much
 money the Air Corps will have received from the project
 at its cost to us.

We suggest that the analysis should cover -
 Total purchases of supplies and materials;
 Travel and expenses, connected with the project;
 Salaries or compensation of personnel connected
 with the project;
 Any financial commitment beyond the above.

cc: Mrs. O'Donnell
 Secretariat Board of Review
 General Counsel

C. M. Sears, Jr.
 Lt. Colonel, Air Corps
 Chairman

Approved 12/45
 19 WJL

SECRET

Board of Review No 242
SECRET
x Campbell

15 June 1944

MEMORANDUM

TO: Colonel W. Lane Rehn
FROM: G. Edward Suxton
SUBJECT: Campbell Project

There has been activated a training and operational project, named Campbell, which is being undertaken by the Special Projects Office, OSS.

Accordingly, please honor requisitions up to \$10,000 on unvouchered funds in connection with this project, such funds to be accounted for in the customary fashion by those expending the money.

William J. Donovan
Director

cc: Mr. Scribner
Cmdr. Blumstein

SECRET

SECRET

COPY

14, 118
Campbell project

OFFICE OF STRATEGIC SERVICES

Washington, D. C.

6 January 1945

TO: Deputy Director - SSO

SUBJECT: Campbell Project

1. The Director approved a Board recommendation of 15 June 1944, allocating \$10,000.00 of Special Funds to the above project.

2. We will appreciate it if you will give us a current analysis of the cost to date of this project, both from Special Funds and Vouchered Funds.

Of course, we are primarily concerned with funds obligated or spent from our own appropriation, but it will be informative if you can tell us approximately how much equipment or supplies we have received from the Army, Navy or Air Corps at no cost to us.

3. We suggest that the analysis should show: -

- Total purchase of supplies and materials;
- Travel and expenses connected with travel;
- Salaries or consultant's fees directly concerned with the project;
- Any financial commitments beyond the above.

For the Board of Review

C. H. Sears, Jr.
Lt. Colonel, AUS
Chairman

approved 2/12/45. Director
15/ WJD

cc: Lt. Colonel Deering

SECRET

Handwritten: Board of Review No. 216
~~SECRET~~
by Campbell

15 June 1944

MEMORANDUM

TO: Colonel W. Lane Rehn
FROM: C. Edward Burton
SUBJECT: Campbell Project

There has been activated a training and operational project, named Campbell, which is being undertaken by the Special Projects Office, OSS.

Accordingly, please honor requisitions up to \$10,000 on unencumbered funds in connection with this project, such funds to be accounted for in the customary fashion by those expending the money.

William J. Donovan
Director

cc: Mr. Scribner
Mr. Shannon

SECRET

Campbell Project 14, 118
SECRET**OFFICE OF STRATEGIC SERVICES
WASHINGTON, D. C.**

15 June 1944

MEMORANDUM

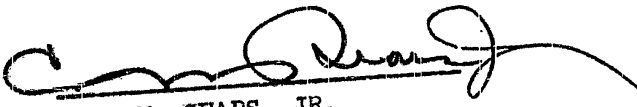
FROM : Board of Review
TO : Director
SUBJECT : Campbell Project

1. The Board is informed that you are fully acquainted with the details of this project.

2. It is further informed that project has approval and cooperation of the Army Air Corps and Navy.

3. In view of the foregoing, and notwithstanding the experimental status of the project, the Board recommends that the request of the Special Projects Office for payments from Special Funds up to \$10,000. be approved if the Director is satisfied that it does not duplicate work already done by the Army Air Corps or the Navy and that the radio experts of OSS are fully informed.

For the Board of Review:



C. M. SEARS, JR.
Lt. Colonel, AUS
Member.

SECRET
9/1/44

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SPECIAL

Board of Review

Outsi. For recommen- reem
card dation at your ges of
the earliest convenience

DP

Even No. 10111

Exposure is 1/25 @ f.6.3

Campbell Project 14.118
Johnson & Radio
Assault & Air

OFFICE OF STRATEGIC SERVICES
 WASHINGTON, D. C.

10 June 1944

SECRET

MEMORANDUM

To: Colonel G. Edward Buxton
 From: John M. Shaheen, Lt. Comdr., USNR
 Subject: Campbell Project
 Via: Executive Officer, SSO

The Army Air Forces have informed us that in a few days they will deliver the Campbell boats to us. Inasmuch as the personnel and materiel will arrive very shortly and some expenditures will be necessary from unvouchered funds, it is requested that the attached memorandum to Col. Kehm be signed asking for disbursement of unvouchered funds for this project.

John M. Shaheen
 John M. Shaheen
 Chief, Special Projects Office, OSS

APPROVED:

Edward L. Bigelow
 Edward L. Bigelow, Lt. Col., AUS

SECRET

CONFIDENTIAL

16.745
Vol. 1 of Review
Catalina Island

Board of Review
Attention: R.H.I. Goddard, Member
Executive Office
Lease of Buttonshell Beach

21 June 1945

There is returned herewith the original of your memorandum dated 19 June 1945 to Mr. Cheston together with your file on the above subject.

You will note that the approval of the Director and the opinion of the General Counsel appear on the face of your memorandum.

E. J. Putzell, Jr.
Lieut. (jg), USNR
Asst. Executive Officer

Attachment

CC: Secretariat
General Counsel
Director's Files

6/21
OK
D

CONFIDENTIAL

CONFIDENTIAL**OFFICE OF SITUATION SERVICES**

Washington, D. C.

19 June 1945

TO: Mr. Charles S. Chaspen
 SUBJECT: Lease of Buttonshell Beach.

1. In the attached documents, Schools & Training Branch was referred to the Board of Review a request for approval of the leasing of an additional property, known as Buttonshell Beach on Catalina Island, for the use of Colonel Biffle's Field Experiments Unit. The Board understands that the leasing of this particular piece of property has already been authorized by you in a letter dated 4 May 1945 to Colonel Connolly in San Francisco. We presume that you have also authorized the \$10,000 for construction which Colonel Blogg's memorandum indicates has already been undertaken.

2. In view of the decisions made during the past week concerning the continuation of training on Catalina, the Board of Review recommends that in any lease covering this property, suitable provision be made for termination by the first of October.

3. The Board of Review has undertaken to question Major Evans' opinion concerning the necessity for maintaining separate training areas for each of the teams now being planned for operations. This opinion was made primarily because the Board of Review had noted that each of the teams had acquired a measure of skill and a familiarity with the other teams and that the security situation for their separation had thereby become non-existent. The Board was not questioning the security of the training area that is not its province, but obviously a great deal more would be achieved if it were possible to conduct the training for Colonel Biffle's individual units. Major Evans has taken the view, however, that the security of the individual teams is still existent and that it is not wise to have each team know of the plans and makeup of the others. Accordingly he feels strongly that the continuation of separate training is essential. In the light of these considerations, the Board has no further question concerning the necessity of separate training centers for each team.

For the Board of Review:

R. H. I. Goddard
 Member

CONFIDENTIAL

CONFIDENTIAL

9 June 1945

Special of Interest
Attention: Mr. R. L. Goddard
Executive (RFL:sk)

Cavalier Island Issues

There is returned herewith
the original of your memorandum of 1 June
1945 to the Acting Director together with
the file on the above subject.

You will note that the opinion
of the General Counsel and the approval
of the Assistant Director appear on the
second page of your memorandum.

R. J. Putzell, Jr.
Lieut. (j.g.) USN
Assistant Executive
Officer

OK Director's files
Squidhead
General Counsel

CONFIDENTIAL

OFFICE OF STRATEGIC SERVICES

Washington, D. C.

1 June 1948

To: Acting Director
 Subject: Catalina Island Leases

1. The Board of Review has considered the attached lease proposed to be executed with the Santa Catalina Island Company covering six parcels of property on Catalina Island. The lease, which has been approved by the General Counsel's office as to legal form, provides for the leasing of such parcels for the period 10 March to 30 June, 1948 and for yearly terms thereafter upon 10 days notice to the lessee. The lessee is to give notice of renewal for the fiscal year beginning July 1, 1948 as soon as the lease is approved. The lease will at all times, however, be subject to cancellation in 30 days notice and in any event will terminate six months after a formal declaration that a state of war no longer exists.
2. The total rental called for by the lease for the six parcels, which includes all taxes in which the lessee is primarily interested (except the income tax to which a separate option agreement is to be attached in accordance with a previous recommendation of the Board of Review), is \$1045.75 per year. In addition, the lease spells out the financial responsibilities of the lessee for payments for water and power which are high in terms of standard rates for such utilities but are based upon the peculiar situation respecting the island.
3. The Board of Review is willing to recommend at this time the execution of the proposed lease, on the terms set forth therein, to cover the period ending June 30, 1948 and further to recommend the renewal of the lease for the fiscal year beginning July 1, 1948. It may be that during the course of the fiscal year 1948 the necessity for one or more of all the parcels of land on Catalina Island may arise, but in such case termination can be effected upon 30 days notice.

C. 1

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CONFIDENTIAL

The Board of Review intends to study further the financial aspects of the use of Catalina Island as a training base and as a result thereof it may wish to make further recommendations.

4. It seems advisable that vouchered funds be utilized for the payment of the financial obligations under the lease. The Board of Review accordingly recommends that you approve the lease and the renewal thereof for the fiscal year 1945 and the allocation of the required amount of vouchered funds (hereafter to meet the financial responsibilities set forth in the lease).

For the Board of Review:

R. H. I. Goddard

R. H. I. Goddard
Member

Attachments

Approved
/s/ Charles G. Chestnut
Assistant Director 6/8/45

6/6
no legal objection
/s/ JPD/JRS

CONFIDENTIAL

SECRET**Attention:**

The Board of Review
Mr. R. H. I. Goddard
Executive Office

Emerald Bay, Johnson's Landing and the Lathamus
on Catalina Island.

16 745
~~Revised~~
~~Mr. Goddard~~
~~Johnson's Landing~~
 1 May 1945
 Lathamus
 Catalina Island

There is returned herewith the original of your memorandum of 16 April 1945 to the Acting Director, bearing the Director's approval, together with your file on the above subject.

You will note that the opinion of the General Counsel is set forth in the attached memorandum to Mr. Cheston.

E. J. Putzell, Jr.
Lieut. (jg), USNR
Acting Executive
Officer

cc: Director's Files
 Secretariat
 General Counsel

SECRET

SECRET**OFFICE OF STRATEGIC SERVICES**

Washington, D. C.

16 April 1945

The Acting Director

SUBJECT: Emerald Bay, Johnson's Landing and the Isthmus
on Catalina Island

1. The Board of Review has considered with Dr. McConaughey and Colonel Robinson the attached papers relating to the leasing of two additional parcels of land on Catalina Island.

2. With reference to the smaller parcel, Emerald Bay and Johnson's Landing, the Board understands that this parcel is adjacent to an area presently being used by Colonel Hifler's group and that its leasing is necessary in order to afford an opportunity for expansion or, at least, to insure privacy for the present Hifler location.

3. The Board recommends approval of the leasing of this parcel at a rental of \$100,000 per month and the allocation of the required amount of vouchered funds therefor.

4. In respect of the larger parcel, the Isthmus, the Board understands that the leasing of it was originally contemplated as a measure for preserving the security of the other training areas on the island. However, it has now developed that no other lessees, including the Navy, are indicating any specific interest. On the other hand, the leasing of the property by OSS would impose a tremendous strain upon personnel and other facilities since a major system of fire watching and guarding would be necessary.

5. In view of these considerations, the Board of Review recommends that the Isthmus property not be leased by OSS. It recommends, further, that one month's rental, or two months if desirable, be paid to the owner and that in return therefor OSS ask from the owner an option whereby OSS may have a period of time in which to decide whether or not to lease the property in the event that any other prospective lessee appears.

6. In view of the security considerations connected with the Isthmus, and the other circumstances as outlined above, the Board of Review recommends that in this case unvouchered funds be utilized to cover the one month rental period.

For the Board of Review

R. H. I. Goddard
R. H. I. Goddard
Member

SECRET

approved 4/28
H. W. D.

RESTRICTED

16,744
 Board of Review
 Japanese Yearbook
 Reprinting, J. C. C.
 1 May 1945

Attention: The Board of Review
 Lt. G. A. Hane
 Executive Office

Reprinting of Three Japanese Yearbooks

The original of your memorandum of
 27 April 1945 to the Director on the above
 subject is herewith returned, bearing the
 Director's approval and the opinion of the
 General Counsel.

There is also attached your file
 on the same subject.

E. J. Putzell, Jr.
 Lieut. (jg), USNR
 Acting Executive
 Officer

cc: Director's Files ✓
 Secretariat
 General Counsel

RESTRICTED

10,744

OFFICE OF STRATEGIC SERVICES
WASHINGTON, D. C.

27 April 1945.

To: Director

Subject: Reprinting of Three Japanese Yearbooks

1. The Board of Review has considered the attached request from the Interdepartmental Committee for the expenditure of \$7,763.61 on the re-printing of the specified number of copies of the Manchukuo Year Book 1942, Orient Year Book 1942, and the Japan Year Book 1943-44.
2. It is obvious that these publications can be of great assistance to this agency. Lt. Kilgour has pointed out in his memorandum that photostating as an alternative would be more expensive since the same expenditure would result in only 10 photostatic copies of each of the books.
3. The Board of Review recommends that you approve the attached request for \$7,763.61 for the purposes specified and the allocation of the required amount of vouchered funds therefor.

For the Board of Review

C.A. Bane
Lt., USNR
Member

Approved 4/30/45
15/D

Attachments

4/30/45
The legal objection
of 20.

RESTRICTED

16,743

Bd of Review

23 May 1945

The Board of Review
Attention: Mr. J. S. Morgan
Executive Office
Antenna Poles

x antenna poles
x Signal generator
x Communication

Your memorandum on the above subject
to the Acting Director, dated 19 May 1945, is
herewith returned bearing the opinion of the
General Counsel and the approval of the Assis-
tant Director.

E. J. Putzell, Jr.
Lieut. (jg), USNR
Assistant Executive
Officer

cc: Director's Files ✓
Secretariat
General Counsel

RESTRICTED

RESTRICTED**OFFICE OF STRATEGIC SERVICES**

Washington, D. C.

19 May 1945

To: The Acting Director

Subject: Antenna Poles

1. On 26 April 1945, the Board of Review recommended and the Director approved the procurement for Communications Branch of 25 Antenna Poles, to be procured from vouchered funds at a total cost of \$11,250.00.

2. On the basis of a request received by Communications Branch from Lt. Colonel Porter, its representative in the Far East, Communications Branch now asks approval of the procurement of 200 additional Poles at a cost of \$625.00 each. The per unit cost of the 200 Poles is slightly higher than that of the original Poles since the additional ones are to be 25 feet longer and are to contain three guying levels rather than two.

3. The Board of Review recommends that you approve the procurement of 200 additional Antenna Poles and the allocation of the required amount of \$125,000.00 from vouchered funds therefor.

For the Board of Review

J. S. Morgan
J. S. Morgan
Chairman

approved

Charles S. Cheabon
Acting Director

21 May '45

"No legal objection"
JSC/JES

RESTRICTED

Attention:

The Board of Review
Mr. J. S. Morgan, Chairman
Executive Office

Antenna Poles and Signal Generators

16743
Board of Review
x Communications
x Signal Generator
30 April 1945
x Antenna Poles

There is returned herewith the original of your memorandum of 26 April 1945 to the Director, together with your file on the above subject.

You will note that the opinion of the General Counsel and the approval of the Director appear on the face of your memorandum; that the Director's approval has been indicated on the memoranda from Major Perry.

E. J. Putzell, Jr.
Lieut. (jg), USNR
Acting Executive
Officer

cc: Director's Files ✓
Secretariat
General Counsel

OFFICE OF STRATEGIC SERVICES
WASHINGTON, D. C.

26 April 1945.

To: The Director
Subject: Antenna Poles and Signal Generators

1. The Board of Review has considered the attached two requisitions for equipment from Communications Branch and has been advised by the Requirements Committee that these items do not constitute items within the jurisdiction of that Committee.
2. Each of the requisitions seem to be justified on the basis of the memoranda submitted by Major Perry. The total cost of the Signal Generators will amount to \$10,258.95 and the total cost of the Antenna Poles will be \$11,250.00.
3. The Board of Review recommends that you approve both of the attached requisitions and the allocation of the appropriate amount of vouchered funds therefor.

For the Board of Review

J. S. Morgan

J. S. Morgan
Chairman

Approved 4/25/45
151 - Perry

Attachments

4/24/45
The Legal Section
gpa

CONFIDENTIAL

Attention:

The Board of Review
Mr. J. S. Mergap, Chairman
Executive Office

Contract 5 UN-VKE

Board of Review
x *Confidential (GUT-1K)*
x *R.C. 6*
24 April 1945
x *Communications*
x *Equipment*

The approval of the Acting Director and the opinion of the General Counsel having been obtained for your recommendation of 18 April 1945 on the above subject, there is returned herewith the original of your memorandum of this date together with the related file.

E. J. Putzell, Jr.
Lieut. (jg), USNR
Acting Executive
Officer

ccn Director's Files ✓
Secretariat
General Counsel

CONFIDENTIAL

CONFIDENTIAL**OFFICE OF STRATEGIC SERVICES**

Washington, D. C.

18 April 1945

To: The Acting Director

SUBJECT: Contract 5 UN-VKE

1. The Board of Review has considered the attached request from Major Perry requesting authorization for a maximum expenditure of \$25,000 under an existing contract with Radio Corporation of America for the development of plans to ground communications equipment.

The purpose of the present proposal is to amend existing arrangements by raising the maximum expenditure from \$12,000 to \$25,000, in order to cover additional research and developmental work which must be carried on by RCA's engineering representative before the equipment is fully perfected.

The present contract calls for payment from unvouchered funds in view of the confidential nature of this work.

2. The Board of Review recommends that you approve this request for an additional \$13,000, making the total maximum expenditure not to exceed \$25,000, and the allocation of the required amount of unvouchered funds therefor.

For the Board of Review

*J. S. Morgan*J. S. Morgan
Chairman

Attachment

4/23/45

"The budget is adequate
of 10."

approved
1s/Charles S. Chester
Acting Director
4/23/45

CONFIDENTIAL

TOP SECRET

Attention: The Board of Review
Mr. J. S. Morgan, Chairman
Executive Office
Evaluation of X-2 Branch Projects.

16, 6 91
Board of Review
20 April 1945
x - evaluate
x projects

Attached herewith is the original
of your memorandum of 11 April 1945 to the
Acting Director on the above subject, bear-
ing on the second page the approval of the
Assistant Director and the opinion of the
General Counsel.

E. J. Putzell, Jr.
Lieut. (jg), USNR
Acting Executive
Officer

cc: Director's Files
Secretariat
General Counsel

TOP SECRET

OSD FORM NO. 4004
(REV. 1/4/45)**TOP SECRET****SIGNATURE RECORD SHEET**

To be prepared by each TSCO upon receipt of a TOP SECRET document.

DESCRIPTION		REGISTRY	
SOURCE <i>Board of Review</i>		ACCESSION NO.: <i>NR 10-5</i>	
ADDRESSED TO <i>Mr. Acting Director</i>		ACCESSION DATE: <i>17 April 1945</i>	
DOCUMENT DATE: <i>11 April 1945</i>		OFFICE OR BRANCH: <i>Board of Review - Dept.</i>	
DOCUMENT NO.: -	COPY NO.: <i>(2) 3-3</i>	LOGGED BY: <i>E.L. Wilson</i>	
NO. OF PAGES: 4	ATTACHMENTS: -		

ATTENTION:

The TSCO named below is responsible for the attached TOP SECRET document while it is charged to this Office or Branch. On receipt of this document from another TSCO he must prepare this form on which, according to TOP SECRET regulations, each person who sees the document or to whom its contents are communicated, must sign with the date and time received, and initial with the date and time of release in the spaces provided opposite his name. This document may be shown only to persons authorized to see TOP SECRET documents, and who are required to know the information which it contains. Each person formally charged with the safekeeping of this document by the TSCO in his Branch or Office is responsible for and must return the document to the TSCO before further routing.

The attached document was received from the _____, Courier Receipt No. _____
(Branch or Office)

	REFERRED TO	RECEIVED				RELEASED		
		SIGNATURE	DATE	TIME		INITIALS	DATE	TIME
1.	TSCO							
2.		<i>P. H. H. T.</i>	<i>4/20</i>	<i>1720</i>		<i>CPH</i>	<i>4/20</i>	<i>1720</i>
3.								
4.								
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11.	TSCO							

As each of the officials concerned have read this document, the TSCO must sign on line 11, detach this sheet from the document and retain it as a permanent record in his files. He must then deliver the document by Officer Courier to the next TSCO listed on the routing sheet attached to this document.

The attached document was released to the _____, Courier Receipt No. _____
(Branch or Office)

TOP SECRET

OSS FORM NO. 4005

TOP SECRET
ROUTING SHEET

To be prepared by the first TSCO who receives a TOP SECRET document.

DESCRIPTION		REGISTRATION
SOURCE: <i>Board of Review</i>		ACCESSION NO.: <i>BR-1-4</i>
ADDRESSED TO: <i>Acting Executive</i>		ACCESSION DATE: <i>13 April 1945</i>
DOCUMENT DATE: <i>4 April 1945</i>	COPY NO.: <i>1-2-3-4</i>	OFFICE OR BRANCH: <i>Board of Review</i>
DOCUMENT NO.: -	ATTACHMENTS: -	LOGGED BY: <i>E. R. Chubb</i>
NO. OF PAGES: <i>2</i>		

ATTENTION:
The attached TOP SECRET document is hereby transferred into the temporary custody of the TOP SECRET CONTROL OFFICER listed below who is charged with full responsibility for the document until receipt is obtained from another TSCO. According to OSS TOP SECRET REGULATIONS, the first TSCO to receive a TOP SECRET document must accession it on his TOP SECRET ACCESSION SHEET, OSS form 4053c and prepare at once this Routing Sheet. This form must remain attached to the document at all times to serve as a record of its movement between Offices or Branches within OSS. Each TSCO who receives or releases this document will sign below and add the date and time. It must be transmitted between TSCOs only by Officer Courier. Regular Courier Receipts will be used.

REFERRED TO BRANCH	RECEIVED			RELEASED		
	SIGNATURE OF TSCO	DATE	TIME	INITIALS	DATE	TIME
<i>Acting Executive</i>						
2						
3						
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This sheet, together with the subject document, should be returned as soon as possible to

(ORIGINATING TSCO)

TOP SECRET

(3450)

TOP SECRET

11 April 1948

TO:

The Acting Director

SUBJECT: Evaluation of X-2 Branch Projects.

1. The Board of Review has completed its inquiries concerning projects being carried on by the X-2 Branch. It has received from that Branch a memorandum in reply to questions asked by the Board and it has also consulted with various members of the Branch.

2. In respect of the four principal projects (as the term was defined in the Board of Review's memorandum to all Branch Chiefs) the Board of Review does not recommend any change in present existing authorizations, but makes the following comments for your consideration:

(a) Beirut Project

The Board has ascertained that all existing authorizations for the drawing of funds in Washington for this project have expired and that beginning 1 January 1948 the entire activity was transferred to the Middle East. The Strategic Services Officer, Cairo, has approved the allocation of \$2,000 of unvouchered funds, per month, for this project. In view of the transfer of the project to the Theater, the Board does not propose to recommend any further expenditures from Washington, but instead has notified Colonel Alarich that he and his Theater organization should henceforth assume responsibility for the allocation of appropriate funds.

(b) Insurance Intelligence Unit

The Board of Review discussed this project at some length with Major Runkin and ascertained from him the accomplishments of the Insurance Intelligence Unit. Evidently the unit has proved to be of value in the past, not only for counter-espionage functions, but also by furnishing to R & A valuable information derived from insurance companies' files relating to bombing targets. However, we understand from Mr. Martin of the Far East Division, R & A, that it is probable that most of the valuable information along these lines has now been obtained. Nevertheless, the

TOP SECRET

TOP SECRET

- 2 -

11 April 1945

The Acting Director

Board has no question concerning the value of this project for counter-espionage purposes and makes no recommendation concerning any revision or modification of it.

(c) Oxley Project

The Board makes no recommendation for revision or modification of this project, although it expects it to clarify with the Strategic Services Officers and Theater Board of Review, the extent to which Washington and the theaters should respectively, as the responsibility for recommending future budgets, since a substantial part of this project is carried out in the field.

(d) Bamboo Project

Since this project is now dormant it is recommended that no further funds be drawn or authorized for this activity until such time as its revival seems possible. If that time not occur within a reasonable time the Board of Review expects to re-examine it and will probably recommend its abandonment.

For the Board of Review

J. S. Morgan
Chairman

approval
15/1/45 *W. C. C. Chubb*
Asst. Director 4/19/45

1802

189

TOP SECRET

Copy 4

4/19/45
No. Legal Aspects
1852

SECRET

16, 668

Board of Review
James, Richard
18 April 1945 a #

Attention:

The Board of Review
 Mr. J. S. Morgan, Chairman
 Executive Office

"Richard Lower"

Your memorandum of 11 April 1945
 to the Acting Director, having been passed
 on by the General Counsel and approved by
 the Assistant Director, is herewith returned
 to you together with your file on the above
 subject.

E. J. Putzell, Jr.
 Lieut. (jg), USNR
 Acting Executive
 Officer

cc: Director's Files ✓
 Secretariat
 General Counsel

SECRET

key clearance
16668
SECRET

12 April 1946

- 1) Mr. Sulloway
- 2) Acting Director

1. We have no legal objection to the attached recommendation of the Board of Review.

2. If you approve, this Office will prepare the letter agreement recommended by the Board.

J. B. D,

Recommendation of financial arrangements for Mr. "Richard Lowe", operating under cover for SI in Iran.

SECRET

SECRET

SECRET

16.667

OFFICE OF STRATEGIC SERVICES

Washington, D. C.

11 April 1945

TO: The Acting Director

SUBJECT: "Richard Lowe"

1. The Board of Review has considered with Mr. Gordon Loud, and a representative of the General Counsel's office, the attached document relating to financial arrangements for Mr. "Richard Lowe", who operates under cover for SI in Iran. Two of the items, consisting of \$3,684.87 to be reimbursed to the Metropolitan Museum of Art and a second item of \$2,400.00 a year for maintenance and guarding of Metropolitan Museum buildings in Iran, are directly related to the maintenance of Mr. Lowe's cover. The remaining item of \$5,000.00 a year salary, plus \$10.00 per diem, represents arrangements made in the past for compensation to Mr. Lowe.

2. The Metropolitan Museum has proposed in respect of the \$2,400.00 maintenance cost that the Government give six months notice of its intention to withdraw from the undertaking; this requirement might conceivably carry an obligation of OSB into a period for which it may not in the future have funds available.

3. The Board of Review believes that all of these items are justifiable and recommends approval thereof and the allotment of the required amounts from unvouchered funds.

The Board further recommends, however, that the arrangement with the Metropolitan Museum of Art be embodied in a letter agreement satisfactory to the office of the General Counsel; and that in the negotiation of such agreement attention be paid either to the possibility of reducing the six months notice of termination proposed by the Metropolitan Museum, or of receiving formal assurance from the Museum that such a period of notice is regarded by it as essential.

For the Board of Review

J. B. Morgan
J. B. Morgan
Chairman

SECRET

SECRET

14,635
Local 11 Review
x JH B's Reports
x Evaluation
10 April 1945

Attention: The Board of Review
Mr. J. S. Morgan, Chairman
Executive Office

Evaluation of Foreign Nationalities Projects

The Acting Director and the General Counsel having approved and noted your memorandum of 6 April to the Director on the above subject, there is returned herewith the original of said memorandum.

E. J. Putzell, Jr.
Lieut. (jg), USNR
Acting Executive
Officer

cc: Director's Files ✓
Secretariat
General Counsel

SECRET

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OFFICE OF STRATEGIC SERVICES
Washington, D. C.

6 April 1945

TO: The Director
SUBJECT: Evaluation of Foreign Nationalities Projects.

1. The Board of Review has completed its review, for evaluation purposes, of projects being carried on by the Foreign Nationalities Branch. The only project involving the expenditure of \$5,000 or more is one approved on 4 August 1944 in the amount of \$30,000.
2. The Board has discussed the project with Mr. Branson and has no recommendation to make concerning its revision or modification. The accomplishments of the project seem to have been substantial and the activities are such that unvouchered funds must be used.
3. The Board will, of course, reconsider at the appropriate time the amount to be recommended for this project for the next fiscal year.

For the Board of Review

J. S. Morgan

J. S. Morgan
Chairman

approved 4/9/45
15/GE Buxton

4/9/45
144

SECRET

CONFIDENTIAL**OFFICE OF STRATEGIC SERVICES**

Washington, D. C.

6 April 1945

TO: The Director

SUBJECT: Visual Aid Training Kits

1. The Board of Review has considered with Colonel Robinson and Mr. John Abbate of Schools and Training the attached recommendation by Mr. Ream for the procurement of 50 Visual Aid Training Kits. The Board has also received from Colonel Robinson the attached statement of the uses and content of the truck kit and the photographs of it.

2. The Board understands from Mr. Abbate that the cost of the individual kit will be higher by \$130. than the amount set forth in Mr. Ream's memorandum, due to additional packing expenses which must be incurred. The total cost of the kit would then be approximately \$122,000, making a total of \$22,000 for the requested 30 units.

3. Cabled requests from the field and representations by northern Washington Branches indicate that such a kit can be put to valuable use. It will be utilized in areas and camps where the facilities of Presentation Branch are not available or are not suitable for the work required. Accordingly, no duplication should be involved.

4. The Board of Review, therefore, recommends that you approve the procurement of 50 Visual Aid Training Kits at a price not to exceed \$225. per kit, and the allocation of the required amount of vouchered funds therefor.

For the Board of Review

022

Exp. 10.00
J. S. Ream
Chairman

approved 4/9/45
15/G.E. Buxton

CONFIDENTIAL

CONFIDENTIAL

16-684
16-684
16-684
10 April 1945
Training

Attention: The Board of Review
Mr. J. S. Morgan, Chairman
Executive Office

Visual Aid Training Kits

There is returned to you herewith
the original of your memorandum of 6 April
to the Director, together with the file on
the above subject.

Please note that the Acting Director's
approval and the General Counsel's opinion
appear on the face of your memorandum.

E. J. Putzell, Jr.
Lieut. (jg), USNR
Acting Executive
Officer

cc: Director's Files ✓
Secretariat
General Counsel

CONFIDENTIAL

CONFIDENTIAL

16,624

Ben F. Morgan

x airplane
x spare parts
9 April 1945

TO: The Board of Review
Atten: Mr. J. S. Morgan, Chairman
SUBJECT: Spare Parts for Airplanes

The original of your memorandum of 5 April to the Director, together with your file on the above subject, is herewith returned.

You will note that the opinion of the General Counsel and the approval of the Acting Director appear on the face of your memorandum.

E. J. Putzell, Jr.
Lieut. (jg), USNR
Acting Executive
Officer

cc: Director's Files ✓
Secretariat
General Counsel

CONFIDENTIAL

CONFIDENTIAL**OFFICE OF STRATEGIC SERVICES**

Washington, D. C.

6 April 1945

TO: The Director**SUBJECT:** Spare parts for Airplanes.

1. The Board has considered the attached memorandum from Mr. Ream, requesting authority for the payment of \$4,576.37 for airplane parts. Although the amount involved is less than \$5,000.00 the Board of Review has considered it because it regards this item as part of the original project involving the purchase of 2 Waco and one Stinson planes, the total cost of which was in excess of \$5,000.00.

2. The Board is convinced of the necessity which existed for the procurement of these parts. It has noted, however, that there has been no inspection of the parts actually delivered since they were received as the manufacturer packed them for overseas shipment. In lieu of any such check a certificate from an officer of the supplier as to the parts supplied has been obtained.

3. The Board recommends approval of the attached request and the allocation of \$4,576.37 from unvouchered funds therefor. It further recommends that the shipment be carefully checked upon arrival at its destination and compared with the listing submitted by the supplier in order that any discrepancies may be questioned with the supplier.

For the Board of Review

*J. B. Morgan*J. B. Morgan
Chairmanapproved 4/7/45
1st Lt. C. W. Cheston

4/6/45

The Legal Department
SRMS**CONFIDENTIAL**

Atten:

The Board of Review
 Mr. J. S. Morgan, Chairman
 Executive Office
 Proposed leasing of space at Dorchester House

16,616
Board of Review
 x Dorchester House

7 April 1945

x space x all
 x to the American

There is returned herewith the Board of Review memorandum and subject file dealing with a proposal for rental of office space in Dorchester House for the use of the Latin American Division of Research & Analysis.

Both of your recommendations in the matter, as well as the attached suggestion of the General Counsel, have been approved by the Director.

E. J. Putzell, Jr.
 Lieut. (jg), USNR
 Acting Executive
 Officer

cc: Director's Files ✓
 Secretariat
 General Counsel

OFFICE OF STRATEGIC SERVICES

Washington, D. C.

16 616
Board of Review
4 April 1945

To: The Director

SUBJECT: Proposed leasing of space at Dorchester House

1. The Board of Review has considered the attached proposal by Mr. Ream for the rental of office space in Dorchester House for the use of the Latin American Division of R & A.

2. It is regrettable that any further geographic splitting up of R & A has to take place by reason of space considerations. However, the Board realizes that until the Agency's space problems can be settled on an overall basis, the utilization of whatever offices are available around the City is inevitable.

3. The proposed rental, amounting to approximately 11.50 per square foot per year, seems to be reasonable, particularly since heat, light and water are to be supplied by the lessor. It is assumed that OSS will make its own arrangements, satisfactory to the Security Office, for appropriate guarding and protection of the premises.

4. The Board recommends that you approve the proposal for the rental of the premises described in Mr. Ream's memorandum at an annual rental of \$5,000.00 and the allocation of the required amount of vouchered funds.

The Board further recommends that, if possible, a short term cancellation clause be inserted in the lease, in order that the Latin American Division may be rehoused with R & A and other OSS units at the earliest time that space will permit.

For the Board of Review

[Signature]
J. E. Morgan
Chairman

approved
Apr. 6, 1945
16/ WJD

5 April 1945

- 1) Mr. Sulloway
- 2) General Donovan

1. We see no legal objection to the attached recommendation.

2. If your approval is given, a standard form of Government lease should be entered into, subject to the approval of this office as to legal form.

J. B. D.

(Proposed leasing of space at
Dorchester House for use of
Latin American Division of R & A.)

JBS:de

CONFIDENTIAL

13,606
Board of Review
x Karlow, P. H.
x Chair-
5 April 1945

Attention:

The Board of Review
Mr. J. S. Morgan, Chairman
Executive Office
Claim of Lt. S. P. Karlow, USNR

There is returned to you herewith
the original of your memorandum of 31 March to
the Director, together with your file on the
above subject.

You will note that the General Counsel
has indicated its consent and the Director his
approval on the face of your memorandum.

E. J. Putzell, Jr.
Lieut. (jg), USNR
Acting Executive
Officer

cc: Director's Files ✓
Secretariat
General Counsel

CONFIDENTIAL

CONFIDENTIAL

13,606

31 March 1945

TO: The Director

SUBJECT: Claim of Lt. S. P. Karlov, USNR.

1. The Board of Review has considered the attached memoranda from Colonel Rehn and Lt. Karlov, respecting Lt. Karlov's request that he be reimbursed in amount of \$130.00 to compensate him for monies lost on an OSS operational mission.

2. The circumstances of the loss, as set forth in the memoranda, indicate to the Board of Review that it would be appropriate to make reimbursement to Lt. Karlov from Special Funds. The Board does not wish to determine the amount which should be paid but recommends that this be worked out between Lt. Karlov and the Special Funds Officer, giving consideration to the appropriate rate of exchange to be used.

3. The Board, therefore, recommends that you approve reimbursement to Lt. Karlov for his claim and the allocation of an amount of Special Funds therefor, as agreed upon between the Special Funds Officer and Lt. Karlov.

For the Board of Review:

J. S. Margen
Chairman

Attachments

approved 4/4/45
1st WED

022

1002 4 13 21 11

4/3/45
No legal objection
HSD**CONFIDENTIAL**

SECRET

16.581
8 May 1945

Attention:

The Board of Review
Mr. J. S. Morgan, Chairman
Executive Office

"Greens" Project

There is returned herewith the original of your memorandum of 5 May 1945 to the Director, together with your file on the above subject.

You will note that the opinion of the General Counsel and the approval and comments of the Director appear on the face of your memorandum.

The General Counsel and the Deputy Director, Administrative Services, are being instructed to take appropriate steps to have vouchered funds used wherever possible.

E. J. Putzell, Jr.
Lieut. (jg), USNR
Acting Executive
Officer

cc: Director's Files
Secretariat
General Counsel
Admin. Services

SECRET

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OFFICE OF STRATEGIC SERVICES

Washington, D. C.

"O.K. but be sure where possible to use vouchered funds -
Dawson"

5 May 1945 5/8/45

To: The Director
Subject: "Greens" Project

1. The Board of Review has considered the attached proposal by HQ Branch for an increase from \$50,000.00 to \$58,100.00 for the "Greens" Project to cover the three month period, April through June 1945. The attached memorandum from Colonel Mann explains in detail the items which will be increased under the proposed new budget.

2. The principal items calling for the increase consist of \$12,000.00 for the construction of office, sleeping quarters and dining room, and \$5,000.00 for special equipment consisting of recording and play-back equipment. This equipment is intended to be installed in order to give OSS its own facilities in place of the present use of HRC's studios in San Francisco.

3. The Board is cognizant of the fact that the security aspects of this operation call for the provision of separate quarters for Japanese personnel and therefore believes the item of \$12,000.00 for this purpose to be justifiable. The Board also believes that it is financially justifiable, as well as desirable from a security point of view, to provide recording and play-back equipment. At a cost of \$5,000.00 the equipment will have paid for itself at the end of the three month period since it will eliminate the present payment of approximately \$70.00 per day to HRC for its facilities.

4. The secret and confidential nature of the entire project, particularly in view of the use of Japanese personnel, justifies the use of unvouchered funds for the entire budget. Although it might be possible to procure certain of the individual items from vouchered funds, their relationship to the entire project might then be revealed and the use of unvouchered funds for the whole therefore seems to be desirable.

5. The Board of Review accordingly recommends that you approve the revised budget for \$58,100.00 for the "Greens" Project and the allocation of the required amount of unvouchered funds therefor.

For the Board of Review

5/8/45 -
The Legal Officer
T.M.S.

J. S. Morgan
Chairman

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Board of Review
Attention: R.H. I. Goddard, Member

Executive Office

"Greens" Project Budget

16, 101
x 11/11/45
31 March 1945

The use of unvouchered funds in connection with the above project has been approved by the General Counsel and the Director, as is indicated on the face of your memorandum dated 30 March 1945 addressed to the Director on the above subject.

Returned herewith is your file on this matter, attached to the above mentioned memorandum.

E. J. Putzell, Jr.
Lt. (jg), USNR
Acting Executive Officer

Attachments

CC: Secretariat
General Counsel
Director's Files ✓

SECRET

SECRET

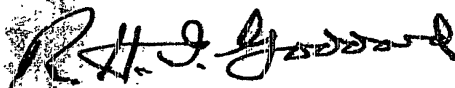
20 March 1945

TO: The Director
 SUBJECT: "Green" Project Budget.

1. The Board of Review has considered the attached request from Colonel Mann for approval of an estimated budget of \$59,600.00 for the "Green" Project, for the period 1 April through 30 June 1945. The Board is fully cognizant of the purpose and value of the projected operation.

2. Each of the individual items on the proposed budget seems reasonable and the Board accordingly recommends that you approve the requested budget and the allocation of the required amount of unencumbered funds therefor. The Board further recommends that Colonel Mann be asked to submit at the end of the budget period an accounting for expenditures made under such budget.

For the Board of Review:



R. H. J. Goddard
 Member

Attachment

3/31/45

O/K

1/5/0

3/1/45

No legal objection

(4)

SECRET

RESTRICTED

Board of Review
Attention: R.H.I. Goddard, Member
Executive Office
Dictograph System for X-2 Branch

31 March 1945

The opinion of the General Counsel and the approval of the Director appear on the face of your memorandum dated 30 March 1945 on the above subject addressed to the Director.

There is also attached your file on this matter.

S. J. Putsell, Jr.
Lt. (jg), USNR
Acting Executive Office

Attachments

o'd ✓

RESTRICTED

RESTRICTED

30 March 1945

TO: The Director

SUBJECT: Dictograph System for X-2 Branch.

1. The Board of Review has considered the attached request for the installation of a Dictograph System for the use of X-2 Branch in Washington, although the total amount of expenditure proposed is less than \$5,000.

2. The Board is familiar with the advantages of the Dictograph System which it understands is presently in operation in the Executive Office and the Secretariat. The system does bring about a saving of personnel time, avoids burdening the central switchboard and is more secure than the ordinary phone.

3. The Board of Review, therefore, recommends approval of the proposed expenditure of \$1,949.65 for a Dictograph System for X-2 and recommends the allocation of the required amount of vouchered funds therefor.

For the Board of Review:

*R. H. I. Goddard*R. H. I. Goddard
Member

Attachment

3/31/45
no local objection
1/30/

RESTRICTED

SECRET

29 March 1945

Attention: The Board of Review
Lt. C. A. Bane
Executive Office
Procurement of Maps from the Iraq Government

There is returned to you herewith the original of your memorandum of 26 March to the Director, together with your file on the above subject.

The General Counsel's comment and the Director's endorsement of your recommendation appear on the face of your memorandum.

E. J. Putzell, Jr.
Lieut. (jg), USNR
Acting Executive
Officer

cc: Director's Files ✓
Secretariat
General Counsel

SECRET

16,549

SECRET

26 March 1945

TO: The Director

SUBJECT: Procurement of Maps from the Iraq Government

1. The Board of Review has considered the attached request from Captain Robinson for the purchase of 15,000 sheets of maps from the Iraq Survey, to be paid for at the rate of 40¢ to 80¢ per sheet. This would call for a total expenditure of from \$6,000 to \$12,000.

2. The Board has ascertained that, although there are Land Lease arrangements with Iraq, there are no provisions for Reverse Land Lease from that nation. Accordingly, there is no possibility at this time of securing the maps under such a procedure.

3. The Board understands from Captain Robinson that several technical points must be cleared up before the Map Division decides that it wishes to take the 8,000 maps of the Cadastral Survey, but that if such points are cleared up satisfactorily, the maps will be of great value. Captain Robinson has stated that because of the area covered by these maps and the identity of the institution from which they are to be procured, the purchase of the maps should be regarded as confidential.

4. The Board of Review is convinced of the need for such maps, subject to Captain Robinson's decision on certain technical points concerning the Cadastral Survey maps. It, therefore, recommends that you approve the procurement by the Map Division of not to exceed 15,000 sheets at a price not to exceed 80¢ per sheet. The Board further recommends, in view of the confidential nature of the purchase, that you approve the allocation of the required amount of unvouchered funds for such purpose.

For the Board of Review:

approved 3/28/45
WSD

G. A. Kane
Lieut., USNR
Member

237/45
No Report of Action
WSD
Attachment

SECRET

Mr. Louis Ream
Executive Office

16,542
Copy of Review
1. C. C. [unclear]
1. [unclear]
27 June 1945
1. [unclear]

The Acting Director has instructed that the direct telephone line between Washington and San Francisco be cancelled, effective 1 July 1945. Please see that this is done.

E. J. Putzell, Jr.
Lt. (jg), USNR
Asst. Executive Officer

CONFIDENTIAL

The Board of Review
Attn: Mr. J. H. Morgan, Chairman
Executive Office

No. 142
15 June 1945
15 June 1945
26 June 1945

Renewal of Contract for Teletypewriter Line
to the West Coast.

There is returned herewith the original of your memorandum of 30 May 1945 to the Acting Director.

The opinion of the General Counsel and the approval of the Assistant Director appear on the face of your memorandum.

E. J. Putnell, Jr.
Lieut. (jg), USNR
Assistant Executive
Officer

cc: Director's Files ✓
Secretariat
General Counsel

CONFIDENTIAL

CONFIDENTIAL**OFFICE OF STRATEGIC SERVICES**

Washington, D. C.

30 May 1945

To: The Acting Director

Subject: Renewal of Contract for Teletypewriter Line to the West Coast.

1. The Board of Review is presently in the process of reviewing existing contracts calling for the expenditure of \$5,000. or more which are coming up for renewal for the next fiscal year. In each case, the Board of Review will make a recommendation to the Director's Office concerning the necessity for renewal.

2. One such contract is that which has been entered into by OSS with Western Union for a teletypewriter line between Washington and the West Coast which was installed in substitution for the old TWX system. The Board of Review had recommended approval of the contract on 20 March 1945 and the Director had concurred.

3. The teletypewriter line is designed to handle the regular communications traffic between Washington and the West Coast and is not based upon any requirements existing during the period of the San Francisco Conference. In view of the necessity for maintaining direct communications with the West Coast and because of the savings involved in the use of the teletypewriter, the Board of Review recommends approval of the renewal of the contract with Western Union for the coming fiscal year and the allocation of the required amount of approximately \$1,000. per month from vouchered funds.

For the Board of Review

J. S. Morgan
J. S. Morgan
Chairman

approved
Charles J. Chilton
Asst. Director
6/26/45

5/31
"No legal objection"
J. S. Morgan

CONFIDENTIAL

STANDARD FORM NO. 64

CONFIDENTIAL

Office Memorandum • UNITED STATES GOVERNMENT

DATE: 23 June 1945

TO : Mr. Cheston

FROM : E. J. Putzell, Jr.

SUBJECT: Renewal of Contract for Teletypewriter Line
to the West Coast

I have gotten into this matter with the Message Center. The teletypewriter line referred to is the most economical means of communicating with the Coast. Messages in cipher as well as in the clear are transmitted over the line.

It is recommended that you approve the request of renewing their contract and also that you consider cancelling the contract for direct telephone communication with the Coast which appears unnecessary for the coming fiscal year.

dictated
before
you
telephoned
me up

Putzell
OK
CSE

EJP
E. J. Putzell, Jr.
Lt. (jg), USNR

FJC

CONFIDENTIAL

CONFIDENTIAL

116.542

Board of Review

x teletypewriter

x 100 file copy

27 March 1945

Atten :

The Board of Review
Lt. C. A. Bane
Executive Office

Substitution of Direct Teletypewriter Line for
TWX Facilities to the West Coast.

The Director and the General Counsel
having indicated their approval on the face
of your memorandum, we herewith return to you
the original thereof, together with your file
on the above subject.

E. J. Putzell, Jr.
Lieut. (jg), USNR
Acting Executive
Officer

cc: Director's Files ✓
Secretariat
General Counsel

CONFIDENTIAL

CONFIDENTIAL

16,542

Bd 21 Rev

20 March 1945

TO: The Director

SUBJECT: Substitution of Direct Teletypewriter
Line for TWX Facilities to the West Coast.

1. The Board of Review has considered with Major Delafield and Lt. Jennings the proposals made in the attached memorandum from Major Delafield for the substitution of direct Western Union teletypewriter line between Washington and the West Coast in place of the present TWX system.

2. The Board of Review agrees with Major Delafield's statements that a substantial financial saving will result from the substitution, with no hindrance or difficulty in maintaining transcontinental traffic. The savings, which are more fully outlined in Major Delafield's memorandum, will amount to approximately \$1,000 per month on the basis of the present amount of traffic. In the event of a substantial increase in traffic, the saving would nevertheless be maintained since the additional message costs under the TWX system would be substantially lower than under TWX.

3. The Board of Review, therefore, recommends approval of the proposal to use the Western Union direct teletypewriter line and the allocation of the required amount of authorized funds therefor.

For the Board of Review:

approved 3/24/45
/s/ WJD

C. A. Bone

C. A. Bone
Lieut., USNR
Member

Attachment

022

E 8/3/45 102 111.50 11 2 15

144

3/23/45

No legal objection
1230**CONFIDENTIAL**

16.12.45
Board of Review
Insulation
Resistance Testers
27 March 1945

Atten: The Board of Review
Lt. C. A. Bane,
Executive Officer
Requisition #45547 for Insulation Resistance Testers.

There is attached herewith the original of your memorandum of 24 March 1945 to the Director, together with your file on the above subject.

Please note that the opinion of the General Counsel and the approval of the Director appear on the face of your memorandum.

E. J. Putzell, Jr.
Lieut. (jg), USNR
Acting Executive
Officer

cc: Director's Files ✓
Secretariat
General Counsel

24 March 1946

TO: The Director

SUBJECT: Requisition #45547 for Insulation Resistance Testers.

1. The Board of Review has discussed with Major Perry the attached requisition for 100 Holtzer-Cabot Insulation Resistance Testers, estimated to cost \$125.00 per unit, less 12%.

2. The Insulation Tester is intended to be used primarily in the Far East for maintenance purposes and represents a standard item for appraising insulation resistance. Because of its use in the Far East, the requisition has specified that the testers should be fungus-treated and water-proofed. Each of these processes is now standard and presents no difficulty.

3. The Board of Review recommends that you approve the attached requisition for 100 Model 40-A Insulation Resistance Testers at a cost of \$125.00 per unit, less 12%, and the allocation of the required amount (\$11,000) of vouchered funds therefor.

For the Board of Review:

C. A. Bane

C. A. Bane
Lieut., USNR
Member

Attachments

approved 3/26/45
/s/ WJD

22

144

30

3/24/45

No objection
JMS

SECRET

16, 578.

W. J. Putzell, Jr.
W. J. Putzell, Jr.

26 March 1945

San Francisco Conference

Atten:

The Board of Review
 Mr. J. S. Morgan, Chairman
 Executive Office

Direct Leased Wire Between Washington, D. C. and
 San Francisco, California

There is attached herewith the original
 of your memorandum of 23 March to the Director,
 together with your file on the above subject.

You will note that the General Counsel has
 indicated its opinion on the face of your memorandum,
 and that the Director has added to his approval
 the following comment:

"But it may be necessary to continue
 this well after the Conference -
 therefore it will not be disconnected
 until my approval obtained."

E. J. Putzell, Jr.
 Lieut. (jg), USNR
 Acting Executive
 Officer

Director's Files ✓
 Secretariat
 General Counsel

SECRET

SECRET

16 518

OFFICE OF STRATEGIC SERVICES

Washington, D. C.

23 March 1945

TO: The Director

SUBJECT: Direct Leased Wire Between Washington, D. C.
and San Francisco, California

1. The Board of Review has considered and discussed with Major Delafield the attached memorandum recommending approval for a direct leased wire between Washington and the West Coast to cover substantially the period of the San Francisco Conference.
2. The Board understands that you have instructed the Message Center to be prepared to handle a volume of 20,000 to 25,000 words a day during the period of the Conference. This volume obviously cannot be handled by present systems and accordingly some facilities in addition to those presently in existence, or the recently approved Varioplex channel, will be necessary.
3. The Board, therefore, recommends that you approve the leasing of a direct wire to the West Coast on a month to month basis for a period not to exceed three months and at a cost not to exceed \$4,000 per month, and the allocation of vouchers funds therefor.

For the Board of Review

J. S. Morgan
J. S. Morgan
Chairman

approved 3/24/45
J/D

"But it may be necessary to continue this well after the Conference therefore it will not be discontinued until my approval obtained"

dislu
no liquidation
J/D

SECRET

CONFIDENTIAL16,462
Board of Review
X FEU (Far East Unit)
16 March 1945

Attention: The Board of Review
Lt. C. A. Bane
Executive Office
Two Special Craft for FEU

There is returned herewith your
memorandum of 13 March 1945 to the Director,
together with your file on the above subject.

Please note that the opinion of
the General Counsel and the approval of the
Director appear on the face of your memoran-
dum.

E. J. Putzell, Jr.
Lieut. (jg), USNR
Acting Executive
Officer

cc: Director's Files ✓
Secretariat
General Counsel

CONFIDENTIAL

CONFIDENTIAL**OFFICE OF STRATEGIC SERVICES****Washington, D. C.****13 March 1945**

TO: The Director
SUBJECT: Two Special Craft for FEU

1. Attached is copy of memorandum of 12 March 1945, which Mr. James Cooley has discussed on behalf of Colonel Higelow with the Board of Review.
2. The Board understands that you have authorized the project for which the two special boats mentioned in the memorandum are to be procured and that you have urged that steps be taken immediately looking toward their procurement.
3. The price quoted for the two craft seems to be reasonable and it would also seem to be justifiable to let the contract for their design and construction to Sparrow and Stephens in view of the experience of that firm in the type of work contemplated.
4. The Board recommends the approval of the procurement of these craft and the allocation of \$20,000 of Special Funds to cover the cost of designing and manufacture.
5. It further recommends that there be inserted a standard re-negotiation clause in the contract for their design and construction.

For the Board of Review

C. A. Bane

C. A. Bane
 Lieutenant, USNR
 Member

Approved 3/15/45
 WSD

Shirley
 No legal objection
 (S)

CONFIDENTIAL

16 March 1945

Attention: The Board of Review
Mr. R. H. I. Goddard
Executive Office
Pick-Up Device

There is returned herewith your memorandum of 6 March 1945 to the Director, together with your file on the "Pick-Up Device".

You will observe that both the Director's approval and the opinion of the General Counsel appear on the face of your memorandum.

E. J. Putzell, Jr.
Lieut. (jg), USNR
Acting Executive
Officer

cc: Director's Files ✓
Secretariat
General Counsel

16, 461

6 March 1945

TO: The Director

SUBJECT: Pick-Up Device

1. The Board of Review has considered with representatives of the Deputy Director, SSO and Procurement and Supply Branch the attached memorandum requesting authorization for the procurement of 8 pick-up winches for personnel. The Board has also reviewed the exchange of cables with Colonel Coughlin on the subject and believes that the need for the winches has been amply demonstrated.

2. The Board has also considered the possible effect of the development of the Helicopter pick-up on the attached request but has concluded that any such development, if it takes place, would represent a supplementary method of pick-up and would not at this time constitute an adequate substitute for this request. This is particularly true since the Board understands that the Helicopter technique is still in the developmental stage, whereas the winch has become an Air Force standard item since the time of the Doster experiments.

3. The Board understands from Procurement and Supply Branch that it is intended to place the contract with All American Aviation, Inc., the firm which has developed the winch and is consequently fully qualified to manufacture according to required specifications. The quoted price of \$50,000 is not firm but is the company's best estimate of cost for the winches, without accessories. If certain accessories are procured the cost may be slightly higher.

4. The Board of Review recommends that you approve the request of the Deputy Director, SSO, payment to be from vouchered funds, and further recommends that any contract respecting the winches contain the standard renegotiation clause. It also recommends that, if and when the winches are turned over to the British, negotiation be entered into for crediting such items to international aid.

For the Board of Review:

H. H. I. Goddard
Member

3/15/45
No legal objection
J.D.

Attachment

11.43.1
CONFIDENTIAL

15 March 1945

Attention: The Board of Review
Lt. C. A. Bane
Executive Office
Moscow Press Reading Bureau Service

There is returned herewith your memorandum of 13 March to the Director, together with your file on the above subject.

Please note that the opinion of the General Counsel and the approval of the Director appear on the face of your memorandum.

E. J. Putzell, Jr.
Lieut. (jg), USNR
Acting Executive
Officer

cc: Director's Files ✓
Secretariat
General Counsel

CONFIDENTIAL

CONFIDENTIAL**OFFICE OF STRATEGIC SERVICES**

Washington, D. C.

13 March 1945

TO: The Director

SUBJECT: Moscow Press Reading Bureau Service

1. The Board of Review has considered the attached request from the Interdepartmental Committee for the transfer to the State Department of \$3,500 as a contribution toward the maintenance of the Moscow Press Reading Bureau Service for the period ending 30 June 1945.
2. The recommendation has been discussed with Lieutenant Kilgour, Lieutenant Woodring and Dr. C. T. Robinson, USSR Division of R & A. The Board is convinced from its conversation with Dr. Robinson of the value to OSS of the Moscow Press Reading Bureau Service and of the justification for the amount requested as the contribution of the Interdepartmental Committee to the maintenance of this service.
3. Lieutenant Kilgour recommended that the amount be made available from Special Funds since the State Department, which also contributes to the service, utilizes its unvouchered funds for this purpose. Lieutenant Woodring has investigated, at the request of the Committee, the possibility of using .002 or .001 funds and has found that the State Department regards the matter as sufficiently confidential to justify, in its own case, the use of special funds, and has expressed its opinion that the use of other than special funds by OSS would result in difficulties and complications.
4. The Board of Review had also found that in the past the USSR Division of R & A has contributed to the support of the Press Reading Bureau Service independently of any IDC contribution. The Board believes that it is more practicable to channel all contributions through one source and accordingly asked for and received from Dr. Robinson the attached memorandum to the effect that the USSR Division would not recommend any appropriation of R & A funds for the service. Dr. Robinson has stated that the payment contemplated by IDC "will constitute an adequate contribution by OSS to the maintenance of this valuable Press Service for the period in question".
5. The Board of Review, therefore, recommends the approval of the request for \$3,500 for the Interdepartmental Committee's participation in the Moscow Press Reading Bureau Service and the allotment of Special Funds for this purpose.

For the Board of Review

C. A. Bane

C. A. Bane
Lieutenant, USNR
Member

CONFIDENTIAL

approved 3/15/45
15/WJD

3/15/45
No legal objection
(WJD)

SECRET

Attention:

The Board of Review
Mr. R. H. I. Goddard
Executive Office
Thailand Funds

16,424
Board of Review
✓ CS, ops (Thailand) 12,271
25 May 1945
x Thailand funds

There is returned herewith the original of your memorandum of 19 May 1945 to the Acting Director on the above subject.

You will note that the opinion of the General Counsel and the approval and comments of the Assistant Director appear on the face of your memorandum.

E. J. Putzell, Jr.
Lieut. (jg), USNR
Assistant Executive
Officer

cc: Director's Files ✓
Secretariat
General Counsel

SECRET

OFFICE OF STRATEGIC SERVICES

SECRET

Washington, D.C.

19 May 1945

To: Acting Director

Subject: Thailand Funds

1. On 6 March 1945 the Board of Review recommended and the Director approved a procedure for drawing monies from the so called Thailand FE-3 Fund; this procedure did not apply to or affect an additional fund known as FTRM, which can be drawn upon only with the concurrence of the Thai Minister. The procedure was that of having the FE-3 fund drawn upon only by Col. Hoffman, Chairman of the Thailand Committee, and upon his certification that the purposes for which the money is to be drawn has been approved by the Thailand Committee.

2. Since that date two problems have arisen in respect of the Thailand FE-3 Fund. First, Col. Hoffman's absence from Washington for extended periods of time has meant that during such periods no one can draw upon the Fund. A second problem, set forth in the attached memorandum of 24 April 1945 from Col. Hoffman, relates to requisitions for Thai Funds originating in the field for projects undertaken in the field; as to these, the Thailand Committee has requested that it be relieved of the responsibility of recommending such expenditures. On this latter problem, the Board of Review has consulted with Mr. Diamond who believes that a feasible system could be worked out whereby, on projects originating in the field, the certification or request of the Strategic Services Officer could be honored, without the necessity of approval of the Thailand Committee in Washington.

3. The Board of Review recommends that the first problem outlined above be met by the appointment of an alternate from the membership of the Thailand Committee who could act in Col. Hoffman's absence; either Lt. E.G. Wilson, USNR, or Lt. Col. A.D. Butcher might be considered in this connection. In respect of the second problem the Board of Review recommends that Mr. Diamond and the Special Funds Branch be instructed to honor requisitions certified by the Strategic Services Officers in either China or India-Burma for monies to be drawn from the Thailand FE-3 Fund for projects originating in and to be carried out in the field; and that the Special Funds Branch work out appropriate procedures for keeping the Thailand Committee informed of action taken in honoring requests from such Strategic Services Officers.

For the Board of Review,

R. H. I. Goddard **SECRET**

R. H. I. Goddard
Member

Approved as recommended by
Board of Review
is awarded to Col. Hoffman
for Col. Hoffman

23 May
no legal objection
yes / yes
Attachment

SECRET

16 424
Board of Review
Thailand Fund

13 March 1945

14 146 7 4 13 27

Atten: The Board of Review
Mr. R. H. I. Goddard
Executive Office
Thailand Fund

There is returned herewith your memorandum of 6 March 1945 to the Director, together with your file on the above subject.

Please note that the opinion of the General Counsel and the approval of the Director appear on the face of your memorandum.

E. J. Putzell, Jr.
Lieut. (jg), USNR
Acting Executive
Officer

cc: Director's Files ✓
Secretariat
General Counsel

SECRET

SECRET

6 March 1945

TO: The Director
SUBJECT: Thailand Fund

1. The Board of Review has considered with Mr. Dimond and Lt. Col. Hoffmann the attached memorandum concerning the Thailand Fund.

2. We understand that the fund has been made available to OSS by the Thai Minister for OSS operations in Thailand. There is no term in the agreement under which the money was turned over to OSS which would specify the procedures for requisitioning the money internally within OSS.

3. In the past, as Mr. Dimond points out in his memorandum, the fund has been drawn upon by the Chief, S.O. and S.O. officials, since the primary emphasis had been on their operations in Thailand. However, it has been cleared with the Minister that the fund may also be used for intelligence purposes and emphasis is evidently shifting in that direction.

4. In view of the shifting of emphasis which has taken place and in view of the Director's creation of a Thailand Committee, it seems advisable to have the fund drawn upon in a manner other than that which had obtained in the past.

5. The Board of Review proposes, and Col. Hoffmann and Mr. Dimond concur, that the fund should hereafter be drawn upon by Col. Hoffmann only and upon his certification that the purpose for which the money is to be drawn has been approved by the Thailand Committee.

For the Board of Review:

R. H. I. Goddard
R. H. I. Goddard
Member

1342 1945 3/12/45

approved 3/12/45
15/WJD

Attachment

3/2/45

No legal objection. We have
130

SECRET

SECRET

Atten: The Board of Review
Lt. Colonel C. E. Sears, Jr.
Executive Office

16, 312
26 February 1945
x 1200/11

Reconsideration of Delegation of Authority to
Make Death Benefit Commitments (Cable #11551,
20 February 1945, from Forgan)

There is returned herewith the original
of your memorandum of 23 February to the Direc-
tor on the above subject. Please note that
the opinion of the General Counsel appears on
the attached slip; the approval of the Acting
Director on the face of your memorandum.

E. J. Putzell, Jr.
Lieut. (jg), USNR
Assistant Executive
Officer

cc: Director's Files ✓
Secretariat
General Counsel

approved 2/26
16 Charles S. Chedon

There is no legal objection
to the attached recommen-
dation of the Board of
Review on the above matter
1s/ James B. Donovan
2/23

SECRET

SECRET

OFFICE OF STRATEGIC SERVICES

Washington, D. C.

22 February 1946

TO: The Director

SUBJECT: Reconsideration of Delegation of Authority to Make Death Benefit Commitments (Cable #11551, 20 February 1945) from Fergan

1. Based on Colonel Fergan's recommendation in the above cable, the Board recommends that Strategic Services Officers and Chiefs of Mission be authorized to delegate to Commanding Officers of Field Detachments the authority to commit this Agency up to \$5,000 Death Benefit to sub-agents employed by these Field Commanders.

2. It is the opinion of the Board that Strategic Services Officers and Chiefs of Mission should be allowed to delegate their authorities wherever, in their opinion, such delegation is essential to the expeditious work of this Agency. We suggest, however, that it be clearly pointed out to Strategic Services Officers and Chiefs of Mission that in the last analysis they must assume full responsibility for the results of such delegation of authority.

For the Board of Review:

C. M. Sears, Jr.
Lt. Colonel, AUS
Chairman

622

178
2, 11 + 12**SECRET**

Atten:

The Board of Review
Mr. J. S. Morgan, Chairman
Executive Office
Additional Buildings to Provide Space for OSS
Activities.

16. 311
Grand of Prime
X
27 March 1945

The Board recommendation on the above subject has been passed on by the General Counsel and approved by the Director. Accordingly, we return herewith the original of subject memo, dated 22 March 1945, together with related file material.

E. J. Putzell, Jr.
Lieut. (jg), USNR
Acting Executive
Officer

cc: Director's Files ✓
Secretariat
General Counsel

*approved 3/24/45
PP/15/ WJD*

OFFICE OF STRATEGIC SERVICES
Washington, D. C.

22 March 1945

TO: The Director

SUBJECT: Additional Buildings to Provide Space for OSS activities.

The attached memorandum, approved by the Deputy Director, Administrative Services, requests the allocation of \$35,000 for the construction of a building to house OSS Medical Services, and two additional buildings costing \$15,000 each to be used for SI Branch and the OSS Archivist.

On 26 February 1945, the Board forwarded a memorandum to Mr. Cheston, the Acting Director, recommending that unless the Administration, the Public Building Administration and the Bureau of the Budget had changed their attitude, as stated in memoranda of 6 May and 12 May 1944, from Chief, Services, the Board did not feel that funds of this agency should be used to construct temporary buildings. Mr. Cheston concurred in the Board's recommendation.

The Board has now been advised by Mr. Louis Ream that though no more temporary buildings may be erected in the District of Columbia, this restriction does not apply in the case of pre-fabricated buildings.

The Board also understands from Mr. Ream that the Bureau of the Budget has advised him informally that the Bureau has no views one way or the other on the use of OSS funds for such a purpose.

The Board is convinced of the need for additional space in OSS and believes that any possibility of remedying the existing situation should be attempted. It does not wish to make any recommendation concerning the allocation of any new space, since that is the province of the Deputy Director, Administrative Services, and the question of whether any new buildings should be used by Medical Services, SI, the OSS Archivist, or any other branch, is for that officer to decide. However, assuming that pre-fabricated buildings will be adequate for the needs of the agency as stated in the attached memorandum, and assuming that any permission necessary can be obtained, the Board recommends that \$65,000 be allocated from recovered funds for the purpose of purchasing and erecting such buildings. To this should be added the amount of ground rent necessary to be paid for the land at 25th & Z Streets, N.W., under the terms of the memorandum.

For the Board of Review

[Signature]
J. B. Morgan
Chairman

*as per letter
of 2/24/45
are obtained*

SECRET

116, 443
Belgian project

19 February 1945

Board of Review
Attention: Lt. Col. C. M. Sears, Jr.
Executive Office
SI Project "Joshua"

There is returned herewith the original of your memorandum to the Director of 15 February on the above subject.

Please note that the opinion of the General Counsel and the approval of the Director for the use of Special Funds appear on the face of your memorandum.

E. J. Putzell, Jr.
Lt. (jg), USNP
Asst. Executive Officer

Attachment:

CC: Secretariat
General Counsel
General Donovan's Files ✓

SECRET

SECRET

OFFICE OF STRATEGIC SERVICES
Washington, D. C.


16,243
15 February 1945

TO: The Director
SUBJECT: SI Project "Joshua"

We attach hereto outline of Project "Joshua" which was submitted to the Board and explained by Mr. Horace Andrews of SI.

We recommend that \$7,000. of Special Funds be allocated to this Project to cover the estimated cost of doing further experimental work and setting up the necessary liaison activities for the period ending 30 June 1945.

For the Board of Review



C. M. Sears, Jr.
Lt. Colonel, AUS
Chairman

Attachment

022

1302

1-2 12 14 2 49

2/19

OK

15/ D

2/16/15
No legal objection
100

SECRET

SECRET

16.5.48
Board of Review
x M R L
1 Transfer
 19 February 1945

Attention: The Board of Review
 Lt. Col. C. M. Sears, Jr.
 Lt. Putzell

Transfer of Maryland Research Laboratory to OSS

There is returned herewith the original of your memorandum of 16 February 1945 to the Director. Please note that the opinion of the General Counsel and the approval of the Acting Director appear on the face of your memorandum.

The file on the above subject has been transmitted to Lt. Donovan at his request.

E. J. Putzell, Jr.
 Lieut., (jg), USMA
 Ass't. Executive Officer

cc: Mrs. O'Donnell ✓
 Secretariat
 General Counsel

SECRET

SECRETOFFICE OF STRATEGIC SERVICES
Washington, D. C.

16 February 1945

TO: The Director

SUBJECT: Transfer of Maryland Research Laboratory to OSS

1. We attach hereto memorandum of 14 February 1945 from Major Jeffries, together with the file submitted with his letter.

2. We have discussed the proposal with Mr. Lovell, Major Jeffries, Lt. Colonel Boering and Lieut. Donovan.

3. We believe that a number of considerations point to the desirability of OSS assuming the OSRD contract with Ford, Bacon & Davis;

(a) The expressed desire of Dr. Bush to transfer activities of OSRD to the various Services principally concerned.

(b) The fact that we would acquire a very substantial laboratory installation.

(c) Mr. Lovell's belief that the laboratory should be kept in operation and that the type of work done by the laboratory is especially valuable to this Agency.

(d) The probability that an equal amount of productive work done by various individual contractors would be more costly, less efficient and subject to considerable time drag.

4. We therefore recommend that OSS assume from OSRD the contract with Ford, Bacon & Davis as of a definite date, preferably 30 June 1945.

We recommend that \$350,000. of vouchered funds be allocated to this project for the fiscal year ending 30 June 1945.

We recommend that the General Counsel be instructed to complete the negotiations with OSRD and prepare the necessary contracts to effect the transfer.

We suggest that every effort be made to assure that sufficient funds be transferred from OSRD to OSS to cover all outstanding commitments between OSRD and Ford, Bacon & Davis as of the effective date of our assumption of the contract.

For the Board of Review

G. M. Sears, Jr.
Lt. Colonel, AUS
Chairman

approved 2/17
15/ Charles S. Cheston

2/16/45
No legal objection to
transfer of funds to effect
move on date. OSD.
Attachments

SECRET

CONFIDENTIAL

23 May 1945

The Board of Review
Attention: Mr. J. S. Morgan
Executive Office
Lithographic Hand Duplicators

Your memorandum to the Acting Director
19 May 1945, is herewith returned
of the General Counsel
the Assistant Director.
also is your file on the

E. J. Putzell, Jr.
Lieut. (jg), USNR
Assistant Executive
Officer

Files ✓

Counsel

CONFIDENTIAL

CONFIDENTIAL

Attention: The Board of Review
Mr. J. S. Morgan
Executive Office
Lithographic Hand Duplicators

16,156

12-1-1945

23 May 1945

23 May 1945

Your memorandum to the Acting Director, dated 19 May 1945, is herewith returned bearing the opinion of the General Counsel and the approval of the Assistant Director. Attached also is your file on the above subject.

E. J. Putzell, Jr.
Lieut. (jg), USNR
Assistant Executive
Officer

cc: Director's Files ✓
Secretariat
General Counsel

CONFIDENTIAL

OFFICE OF STRATEGIC SERVICES
Washington, D. C.

16.156
CONFIDENTIAL

19 May 1948

To: Acting Director

Subject: Lithographic Hand Duplicators

1. The Board of Review has considered the attached request from Reproduction Branch, approved by the Requirements Committee, for the procurement of 16 lithographic hand duplicators, at a cost of \$998.60 each, and 13 sets of spare parts and carrier cases at a cost of \$473.55 each.
2. These hand duplicators are specially designed for use with the Japanese typewriters previously developed by and procured for OSS. They will be used not only by Reproduction Branch but by the Documentation Section of Administrative Services and by SI and MO Branches.
3. The Board of Review recommends that you approve the procurement of 16 hand duplicators and 13 sets of spare parts and the allocation of the required amount of approximately \$22,500 from vouchered funds therefor.

For the Board of Review,

J. S. Morgan
J. S. Morgan
Chairman

Attachment

Approved
Charles S. Chapman
5/21/48

"No legal objection"
JMS/gls

CONFIDENTIAL

CONFIDENTIAL

16, 15
 by and in presence
 of the reproduction branch
 * To be given to
 7 February 1945

Captain J. S. Morgan

Lt. Putzell

Equipment for Reproduction Branch

There is returned herewith the original of your memorandum of 2 February 1945 to the Director, together with the file on the above subject. Please note that the opinion of the General Counsel and the approval of the Acting Director appear on the face of your memorandum.

E. J. Putzell, Jr.,
 Lt., (j.g.), USNR
 Assistant Executive
 Officer

CC: Mrs. O'Donnell ✓
 Secretariat
 General Counsel

CONFIDENTIAL

CONFIDENTIAL

OFFICE OF STRATEGIC SERVICES
Washington, D. C.

3 February 1945

TO: The Director
SUBJECT: Equipment for Reproduction Branch

Current requirements of Reproduction Branch, based on the attached correspondence and revised 2 February 1945, are as follows:

1 Intermittent Type Enlarger, and accessories	\$5,600.00
1 Photostat Paper Processor, and accessories	4,000.00
1 Micro-Printer	<u>1,080.00</u>
	<u>\$10,680.00</u>

Increasing demands which are being made upon this Branch, together with the highly secret nature of the material, justify the request; and the Board of Review recommends its approval.

For the Board of Review

J. S. Morgan
J. S. Morgan
Captain, USNR
Member

2/3/45
No. 12345
understand, which funds to be used.
Attachments *7/4/45*

approved 2/7/45
1st Charles S. Cheston
(Acting Director)

CONFIDENTIAL

SECRET

Captain J. S. Morgan

Lt. Putzell

Development of 2-Man Submersible Craft

7 February 1945

There is returned herewith the original of your memorandum of 2 February 1945, to the Director, together with the file on the above subject. Please note that the opinion of the General Counsel and the approval of the Acting Director appear on the face of your memorandum.

E. J. Putzell, Jr.,
Lieutenant (j.g.), USNR
Assistant Executive Officer

cc: Mrs. O'Donnell ✓
 Secretariat
 General Counsel

SECRET

SECRET

OFFICE OF STRATEGIC SERVICES
 Washington, D. C.

2 February 1945

TO: The Director
SUBJECT: Development of 2-Man Submersible Craft

Attached hereto is a memorandum from the Deputy Director, SSO regarding the above subject.

The Board has discussed the matter with Mr. James Gooley of SSO Branch. In view of the Director's instructions that the development be undertaken of a larger craft of greater capacity and range than those now existing, the Board is prepared to recommend the allocation of \$50,000. from Vouchered Funds to enable SSO Branch to proceed with the work under a contract to be arranged between OSS and the firm of Spaulman and Stephens.

For the Board of Review

J. S. Morgan
 J. S. Morgan
 Captain, USNR
 Member

cc: Deputy Director, SSO

Attachment

2/5/45
 (No. 100001)
 (100)

2/6/45
 approved
 1/5 Charles S. Cheston
 Acting Director

SECRET

SECRET

14 May 1945

Attention:

The Board of Review
Mr. J. S. Morgan, Chairman
Executive Office

Colonel O'Connor
(Project No. 3 - Near East - Far East)

There is returned herewith the
original of your memorandum of 3 May 1945,
bearing the opinion of the General Counsel
and the approval of the Director.

E. J. Putzell, Jr.
Lieut. (jg), USNR
Acting Executive
Officer

cc: Director's Files ✓
Secretariat
General Counsel

SECRET

SECRETOFFICE OF STRATEGIC SERVICES
WASHINGTON, D. C.

3 May 1945

To: Director

Subject: Colonel O'Connor
(Project No. 3 - Near East - Far East)

1. The Board of Review is holding in an open file its memorandum dated 1 February 1945 recommending the allocation of an amount not to exceed \$100,000 for the so-called Project No. 3 Near East - Far East, proposed by Col. O'Connor. This project envisaged the use of a commercial caravan corporation operating from Turkey, for the purpose of acquiring intelligence from occupied China and the Near East.
2. The Board's memorandum was endorsed by you with the statement that in view of the changed situation you wished to discuss the question with Col. O'Connor.
3. Since that time, the Board has been advised by SI that it regards \$10,000 as having been authorized to Col. O'Connor for a six weeks period ending approximately 1 May 1945. This amount evidently was intended to be used by Col. O'Connor for a review of the present situation in Turkey, after which he is to return to Washington and make further recommendations for continuance of his proposals. The Board would appreciate it if you could advise it whether SI is correct in regarding \$10,000 as having been authorized for the purposes aforesaid and whether you wish any additional action or authorization to be considered by the Board prior to the return of Col. O'Connor.

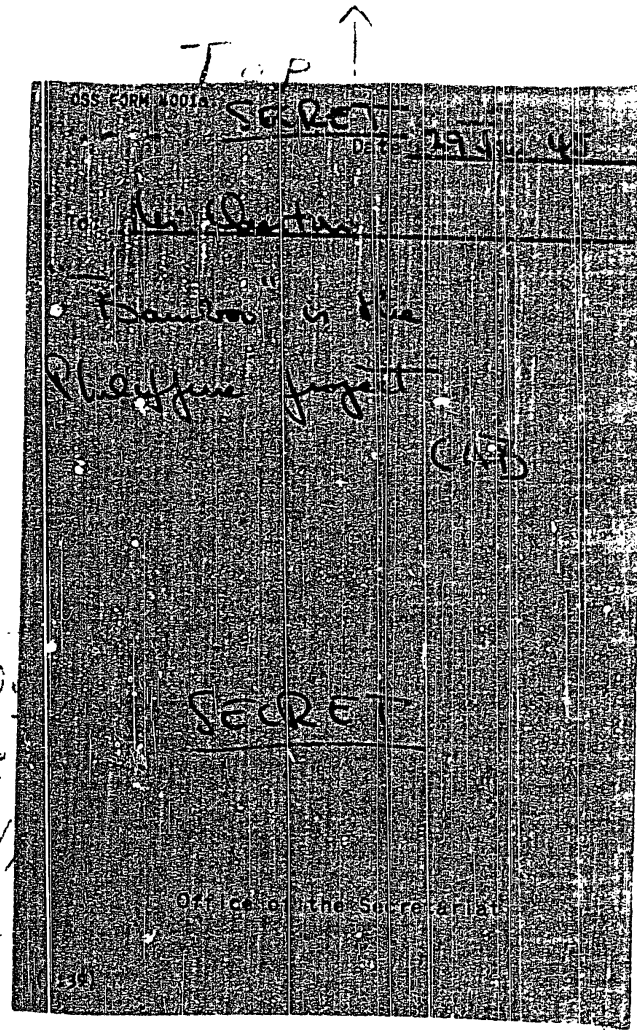
Approved 7/2/45
 151
 FK
 D

For the Board,


J. S. Morgan
Chairman

5/10/45

"later
FAS"**SECRET**



Even No. rolls

Exposure is 1/25 @ f.6.3

SECRET

16, 121

Board of Review
✓ item to be prepared

The Board of Review
Attention: Lt. Col. C. M. Sears, Jr.
Assistant Chief, Secretariat

29 January 1945

Bamboo Project

There is returned herewith the original
of your memorandum of 25 January 1945 to the
Director, together with the file on the above
subject.

Please note that the opinion of the
General Counsel and the approval of the Acting
Director appear on the face of your memorandum.

Alvah W. Sulloway

Attachment
CC: Secretariat
General Counsel
Dir. Files ✓

SECRET

SECRET16,121
Del: 1, 12, 13**OFFICE OF STRATEGIC SERVICES**

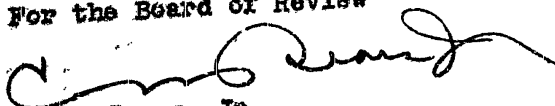
Washington, D. C.

25 January 1945

TO: The Director
 SUBJECT: Bamboo Project

1. We attach hereto memoranda from X-2, Communications and SI, with reference to the above project.
2. In view of the situation described by Lt. Colonel Pratt, we recommend that \$10,000. of Special Funds be allocated to X-2 for the Bamboo Project; to be expended approximately as indicated in the memo.
3. There appears to be no practical way of allocating funds for SI or Communications at this time.
4. Please return the memoranda for our files.

For the Board of Review


 C. M. Sears, Jr.
 Lt. Colonel, AUS
 Chairman

approved 1/29/45
 19) CAC

12/1/45
 No final decision
 403
 CC-Security
 Gen. Counsel
 Del. Files

SECRET

Board of Review 16.099
SECRET
Gold & Lee

Board of Review
Attention: Lt. Colonel C. M. Sears, Jr.
A. W. Sulloway

23 January 1945

There is returned herewith the original
of your memorandum of 5 January 1945 addressed
to the Director, together with your file on the
subject.

You will note that the approval of
the Acting Director appears on the face of your
memorandum.

Alvah W. Sulloway
Asst. Chief, Secretariat

cc: Secretariat
General Counsel
Mrs. O'D. ✓

approved
CSC
1/23/45

SECRET

22 January 1945

SECRETB3 Rev Memo 1/5/45 "Loss of
Gold Pieces"

16, 193

ACTING DIRECTOR

1. We have studied the attached file and believe that the procedures employed in the matter afford as much protection to the Government as those used by the War Department in similar cases involving vouchered funds (see AR 420-8 and Pub. L. 476, approved 12 December 1944).

2. We therefore advise that in view of the nature of .005 funds, you would be reasonably and legally justified in approving the recommendation of the Board.

James E. Donovan

SECRET

SECRET10093
Board of Review
1. 11. 11.
1. 11. 11.OFFICE OF STRATEGIC SERVICES
Washington, D. C.


5 January 1945

TO: The Director
SUBJECT: Loss of Gold Pieces.

1. Attached hereto is Colonel Rehn's memo of 1 January 1945, together with the records attached to his memo.

2. In view of the fact that a special board investigated the circumstances under which the loss occurred and found that the loss was not chargeable to any known person, we recommend that the Chief, Special Funds Branch be instructed to write off the amount of \$1,008.68.

For the Board of Review


G. M. Sears, Jr.
Lt. Colonel, AUS
Chairman

cc: Col. W. L. Rehn

SECRET

SECRET

16, 201
Col. [Signature]
Insurance Unit, [Signature]

Board of Review
Attention: Lt. Colonel C.M. Sears, Jr.
Executive Office

19 January 1945

Budget of Insurance Intelligence Unit

There is returned herewith the original of your memorandum of 13 January to the Director on the above subject.

You will note that the opinion of the General Counsel and the approval of the Acting Director appear on the face of your memorandum.

E. J. Putzell Jr.
Lt. (j.g.), USNR
Asst. Executive Officer

CC: Secretariat
General Counsel

Mrs. O'Donnell

SECRET

SECRETOFFICE OF PERSONNEL SERVICES
Washington, D. C.

13 January 1945

TO: The Director
SUBJECT: Budget of Insurance Intelligence Unit.

On 31 August 1944 the Board of Review recommended that the budget of subject activity for the fiscal year ending 30 June 1945 be reduced from \$220,000 to \$200,000. This recommendation was approved by the Acting Director.

In its recommendation of 31 August 1944, the Board stated it would make a reappraisal of the unit about 1 January 1945. This has been done and without any prejudice to possible future expansion of the unit, the Board recommends that, for the six months ending 30 June 1945, \$60,000 be allocated from Special Funds. This recommendation is concurred in by Lt. Colonel Roger A. Pfaff, Acting Chief, X-2 Branch.

For the Board of Review:


G. M. Sears, Jr.
Lt. Colonel, AUS
Chairman

HMF/jah

1/18/45 approved
/s/ Charles S. Chester
Acting Director

1/15/45
No legal objection to
affirmation of such a
budget.
HMF

SECRET

SECRET

No. 67
Board of Review

x Bld.
19 January 1945
x Bld.

Board of Review
Attention: Lt. Colonel C. M. Sears
Executive Office

Purchase of Gold

There is returned herewith the original of your memorandum of 10 January 1945 to the Director together with your file on the above subject.

You will note that the opinion of the General Counsel and the approval of the Acting Director appear on the face of your memorandum.

E. J. Putzell, Jr.
Lt. (j.g.), U.S.N.R.
Asst. Executive Officer

Attachments

CC: Secretariat
General Counsel
Mr. O'Donnell

SECRET

SECRET

OFFICE OF STRATEGIC SERVICES

Washington, D. C.

10 January 1945

TO: The Director
 SUBJECT: Purchase of Gold

We attach hereto a memorandum from the Chief, Special Funds Branch, dated 9 January 1945.

In view of Colonel Rehm's recommendations and in view of the fact that this gold can be purchased at \$35.00 an ounce and resold to the Treasury at that amount if the occasion should arise, we recommend that Colonel Rehm be authorized to purchase an additional \$500,000 of U. S. G. O. gold.

For the Board of Review:

C. M. Sears, Jr.
 Lt. Colonel, AUS
 Chairman

Attachment
 CMSJr/jlh

1/13/45
 No legal objection. If
 to transfer or
 change will be within
 the U.S., we wish to
 be informed of all
 procedures. J. A. D.

Approved 1/19/45
 Acting Director
 Charles S. Cheston

SECRET

Form 68 (Revised)

OFFICE OF STRATEGIC SERVICES

OFFICIAL DISPATCH

DATE 25 January 1945 REC'D 1753 25 Jan 45

TO	USTRATIC, LONDON	PRIORITY
FROM	OFFICE OF STRATEGIC SERVICES	ROUTINE
DISTRIBUTION		DEFERRED
(CONFIRMATION TO ORIGINATOR)		JAN 2066
SPECIAL FUNDS		DIRECTOR, SECRETARIAT, RECORDS, BOARD OF REVIEW

U. S. GOVERNMENT PRINTING OFFICE 16-17883-1

TRANSMITTED IN CODE OR CIPHER

SECRET

SECRET

Board of Review
16.068

#5174. Webb from White.

Director has approved \$30,000 from Special Funds for Orion Project X-2. Will you probably be called upon for an advance under this project very soon. Details will be pouched.

SECRET

FILE COPY

AIR ROUT JDA: EH

TOD: 25 Jan 45 1910

INITIALS OF "RELEASING" OFFICER

IT IS FORBIDDEN TO COPY OR REPRODUCE THIS CABLE
WITHOUT AUTHORIZATION FROM THE SECRETARIAT

SECRET

10.00 P
Board of Review
x Orion Project

19 January 1945

Board of Review
Attention: Lt. Colonel C.M. Sears, Jr., Chairman
Executive Office
Orion Project - X-2

There is returned herewith the original of your memorandum of 13 January 1945 to the Director together with your file on the above subject.

You will note that the opinion of the General Counsel and the approval of the Acting Director appear on the face of your memorandum.

E. J. Putzell Jr.
Lt. (j.g.), USNR
Asst. Executive Officer

Attachments

CC: Secretariat
General Counsel

M. O'Donnell ✓

SECRET

SECRET

OFFICE OF STRATEGIC SERVICES
Washington, D. C.

13 January 1945

TO: The Director
SUBJECT: Orion Project - X-2

1. We attach hereto Lt. Colonel Pfaff's memo of 11 January 1945 together with his supporting statement and draft directive.

2. Inasmuch as the project is still in an experimental stage we recommend that the following allocations of funds be made to this project for the period ending 30 June 1945:

From Vouchered Funds:

Travel	\$ 6,000
Per Diems	4,000
Salaries	6,400
Living & Quarters	
Allowances	3,000
Miscellaneous	600
	\$20,000

From Special Funds:

(Travel and confidential information)	\$30,000
---------------------------------------	----------

For the Board of Review:

C. M. Sears, Jr.
Lt. Colonel, AUS
Chairman

Attachments
CMR/jh

1/16/45
"no legal objection
gras"

SECRET

1/18/45
approved
1/18/45 Charles S. Cheston
Act. Director

SECRETOFFICE OF STRATEGIC SERVICES
Washington, D. C.16 067
J. L. G. Miller
Special Funds
Pay. R. R. H. C.

11 January 1945

TO: The Director
SUBJECT: Special Funds Payroll - Continental U. S.

1. In response to our memo of 13 December 1944, we received the replies attached and we are forwarding them for your information. Please return the file at your convenience.

2. The Board understands that determinations of the propriety of Special Funds payrolls (see G.O. 75-8) are made by the Special Funds Officer in conjunction with the General Counsel and the Security Officer.

3. We are informed by Special Funds Branch that payroll records show the following numbers of employees, exclusive of agents:

	<u>In Washington</u>	<u>In Cont. U.S.</u>
30 June 1944	332	367
30 September 1944	319	363
31 December 1944	227	259

For the Board of Review:



C. M. Sears, Jr.
Lt. Colonel, AUS
Chairman

Attachments
1/19/45

Noted
1/19/45
189

1/19/45
noted
1/19/45
LSC

Ma. con.
Please file

SECRET

SECRET

16 33 A
14 April 1945

Atten:

The Board of Review
Mr. J. S. Morgan, Chairman
Executive Office

Requirements Committee Recommendations.

The original of your memorandum of 11 April 1945 to the Acting Director, having been approved by the Assistant Director and noted by the General Counsel, is herewith returned together with your file on the above subject.

E. J. Putzell, Jr.
Lieut. (jg), USNR
Acting Executive
Officer

cc: Director's Files ✓
Secretariat
General Counsel

SECRET

SECRET**OFFICE OF STRATEGIC SERVICES**

Washington, D. C.

11 April 1945

TO: The Acting Director

SUBJECT: Requirements Committee Recommendations.

1. The Board of Review has considered with Major Jeffries the attached two recommendations of the Requirements Committee for the procurement of 4,000 Sympathetic Fuzes at a total estimated cost of \$40,000 and 5,000 Footshooters at a total estimated cost of \$7,500. In each case it is proposed to let the contract to a supplier who has developed the device and is competent to produce it.

2. The Board has viewed the Sympathetic Fuze which seems to be an excellent device for the detonation of limpets or other explosive devices by using the forces of a previous explosion, transmitted through water or air. The Board accordingly recommends that you approve the procurement of 4,000 such fuzes and the allocation of an amount not to exceed \$40,000 therefor.

3. The Board has also received from Major Jeffries an explanation of the Footshooter, an anti-personnel device, designed to send a bullet into a man's foot when stepped upon. Its usefulness is derived from the belief that in certain circumstances the enemy may be hampered more by the wounding of soldiers than by their death. The Board recommends that you approve the procurement of these devices and the allocation of an amount not to exceed \$7,500 therefor.

4. The Board is in agreement with the proposal to use the suppliers named in the memoranda, and in each case recommends the use of vouchered funds.

For the Board of Review

J. S. Morgan
J. S. Morgan
Chairman

Attachments

SECRET

CONFIDENTIAL

Atten: The Board of Review
Mr. J. S. Morgan, Chairman
Executive Office

Procurement of Springs and Driving Rods for Marine
Sub-Machine Guns.

116,533
21 March 1945

x FET
x Illustration

Attached herewith is the original
of your memorandum of 16 March 1945, to the
Director, together with your file on the
above subject.

Please note that the opinion of
the General Counsel and the approval of the
Director appear on the face of your memoran-
dum.

E. J. Putzell, Jr.
Lieut. (jg), USNR
Acting Executive
Officer

cc: Director's Files ✓
Secretariat
General Counsel

CONFIDENTIAL

CONFIDENTIAL

16039

OFFICE OF STRATEGIC SERVICES

Washington, D. C.

16 March 1945

The Director

SUBJECT: Procurement of Springs and Driving Rods for
Marlin Sub-Machine Guns.

1. The Board has considered the attached memorandum recommending the procurement of 2,000 springs and 2,000 driving rods as repair parts for a number of Marlin Sub-Machine Guns procured and shipped to the Far East Theaters.
2. The Marlin Sub-Machine Guns were originally sent to the Far East several years ago at a time which pre-dated the Board's existence. The Board understands, however, from Mr. McHugh that the Sub-Machine Guns are being used in both Far East Theaters and are necessary for operations being carried out there. The estimated price of the parts being procured is \$6,000.
3. The Board of Review recommends approval for the procurement of the repair parts referred to in the attached requisition and the allocation of the required amount of vouchers and funds therefor.

For the Board of Review

J. S. Morgan
J. S. Morgan
Chairman

Approved 3/20/45
1/5/1000

022

1072 11/21
1071 11/21

2/17/45
No legal objection
100

CONFIDENTIAL

SECRET

Attention:

The Board of Review
Mr. R. H. I. Goddard
Executive Office

7 March 1945

Memorandum of 1 March 1945 from Mr. L. M. Ream,
Chairman, Requirements Committee.

There is returned herewith the original
of your memorandum of 5 March to the Director,
together with the file on the above subject.

You will note that the opinion of the
General Counsel appears at the end; the Direc-
tor's approval on the face of your memorandum.

E. J. Putzell, Jr.
Lieut. (jg), USNR
Assistant Executive
Officer

cc: Director's Files ✓
Secretariat
General Counsel

SECRET

SECRETapproved 3/7/45
15/ Donovan

16.029

OFFICE OF STRATEGIC SERVICES

Washington, D. C.

5 March 1945

TO: The Director**SUBJECT:** Memorandum of 1 March 1945 from Mr. L. M. Ream,
Chairman, Requirements Committee.

1. Attached is the subject memorandum which Mr. Ream discussed with the Board of Review.
2. The Board has ascertained, in respect of the 500 pistols requested by SO Branch, that the pistols are intended to be sent to Calcutta as a stock pile to be drawn upon by SO personnel for operations in Burma and China. The Chief, SO Branch, is convinced that there is a definite operational need for these pistols.
3. In respect of the 100 pistols to be sent to London, we have been advised by Mr. Ream that London has agreed to accept the .380 caliber pistols in place of the .38 caliber previously requisitioned. It has evidently proved impracticable to develop silencers for the .38 caliber pistol, and accordingly the .380 type had to be used for this purpose.
4. The Board also believes that it is proper to procure 200 pistols for the Bureau of Ordnance of the Navy and 200 to be used in OSS for stock and for testing.
5. The Board has been informed that it is presently contemplated by Procurement and Supply Branch that the contract for these pistols will be placed with a single firm, the High-Standard Manufacturing Company. It is believed by that Branch that placing the order with one firm would lead to advantages in testing and inspection and would probably result in a superior product, since the design and adaptation work on the silencers had been performed by the above-named company. However, no firm commitment has been made nor has a definite price been arrived at, although the company has estimated that the cost will be approximately \$60.00 per weapon.
6. The Board recommends the approval of the items covered by Mr. Ream's memorandum and the allocation of the indicated

SECRET

SECRET

- 2 -

5 March 1945

The Director

amount of OSS vouchered funds. It further recommends that Procurement and Supply Branch compare any price quoted by the High Standard Manufacturing Company with offers by other firms prior to the making of a final commitment and, to whatever firm the contract may ultimately be let, and that there be inserted in the contract a standard re-negotiation clause.

For the Board of Review:

R. H. I. Goddard
R. H. I. Goddard
Member

Attachment

2/6/45
No legal objection
W.D.

SECRET

SECRET

16.699
Board of Review
X Requirements
12 January 1945

Board of Review
Attention: Lt. Colonel C.E. Sears, Jr., Chairman
Executive Office

Memorandum of 9 January 1945 from Mr. L. M. Ream
Chairman, Requirements Committee.

There is returned herewith the original of your
memorandum of 11 January to the Director together with
subject memorandum.

You will note that the approval of the Acting Director
appears on subject memorandum.

L. J. Futzell Jr.
Lt. (J.G.), USNR
Assistant Executive Officer

Attachment

CC: Secretariat
General Counsel

Mrs. J. D. Donnell ✓

SECRET

SECRET

16,039

Office of Strategic Services
Washington, D. C.

11 January 1945

TO: The Director
SUBJECT: Memorandum of 9 January 1945 from Mr. L. M. Ream
Chairman, Requirements Committee.

Attached is the subject memorandum which Mr. Ream has discussed with the Board of Review.

With respect to the first group of items totalling \$539,700. it appears that the Procurement and Supply Branch has obtained bids from several contractors and the Board is satisfied that the Procurement and Supply Branch has based its estimate of cost on the bid most advantageous to OSS.

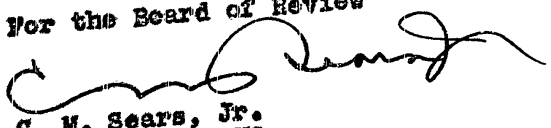
The Board is also of the opinion that the suggested quantities are the amounts desired by Colonels Heppner and Coughlin and that their judgment should be accepted.

With respect to the second group of items totalling an estimated \$1,290,000. the Board feels that the judgment of Lt. Colonel Hoffman should be accepted. The cost of these items is based on estimates by the Navy, and Navy estimates are known to be conservative.

The Board recommends the approval of the procurement of the items covered by the memorandum and the allocation of the indicated amount of OSS vouchered funds.

It is pointed out that \$539,700. covering the first items will be payable to one or more private contractors and \$1,290,000. for the second items will be payable to the Navy.

For the Board of Review


C. M. Sears, Jr.
Lt. Colonel, AUS
Chairman

cc: Mr. L. M. Ream

SECRET

16.039

CONFIDENTIAL

TO: Colonel G. Edward Burton
Acting Director

8 January 1945

FROM: Louis M. Neam
Chairman, Requirements Committee

At a meeting of the Requirements Committee held on 15 December 1944, and at subsequent meetings, it was decided to recommend to the Director the following procurement:

ITEM	QUANTITY	ESTIMATED COSTS	
		UNIT	TOTAL
Spigot Mortar Guns	1,500	\$35.00	\$ 52,500
Bombs	50,000	10.00	500,000
Sights	750	60.00	45,000
Practice Bombs	5,000	6.00	30,000
Propellant Cartridges	60,000	.07	4,200
Fuses	30,000	4.00	120,000
			<u>\$839,700</u>

This item was demonstrated to General Donovan and Colonel Hopper and Coughlin at Area "X" in the latter part of December, at which time the General requested that the most expeditious action be taken on this request.

Also, at several meetings held by the Requirements Committee, it was determined to recommend the following procurement:

ITEM	QUANTITY	ESTIMATED COSTS	
		UNIT	TOTAL
Spin Stabilized Rockets	20,000	\$50.00	\$1,000,000
Rocket Launchers (500 caliber)	2,000	30.00	60,000
Igniter Rockets, for training purposes	5,000	48.00	240,000
			<u>\$1,299,000</u>

This item has been demonstrated to representatives of the SO Branch, and Lt. Col. Hoffmann, a member of the Requirements Committee, has recommended immediate procurement.

The approval of the Acting Director is therefore requested for the immediate procurement of these items.

Louis M. Neam
Chairman, Requirements Committee

APPROVED:
G. Edward Burton
Acting Director
MINOR: Louis M. Neam

SECRET

OFFICE OF STRATEGIC SERVICES
Washington, D. C.

No. 013
Bd. of Review
Yale Library Project
X C Mission
X Curtis, Professor
X T. A. L. L.

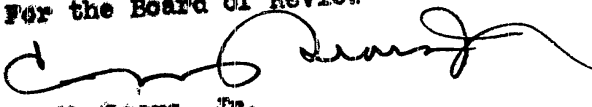
8 January 1945

TO: Colonel W. L. Rehm
Lt. Colonel Roger A. Pfaff

SUBJECT: Yale Library Project (previously "C Mission")

The attached copy of recommendation of the Board
of Review has been approved by the Director.

For the Board of Review


G. M. Sears, Jr.
Lt. Colonel, AUS
Chairman

cc: The Director ✓

SECRET

SECRET

16. 013
Board of Review
Yale Library Proj.
OC Mission
 6 January 1945

Board of Review
 Attention: Commander J.S. Morgan, USNR, Member
 Executive Office

Yale Library Project (previously "G Mission")

There is returned herewith the original of your memorandum of 10 November 1944 to the Director together with Mr. R.G. White's memorandum of 8 November 1944 to Colonel Rehm on the above subject.

You will note that the opinion of the General Counsel and the approval of the Acting Director appear on the face of your memorandum.

E. J. Putzell Jr.
 Lt. (j.g.), USNR.
 Asst. Executive Officer

Attachments

CC: Secretariat
 General Counsel

Mrs O'Donnell

SECRET

SECRET
OFFICE OF STRATEGIC SERVICES
 Washington, D. C.

10 November 1944

TO: The Director
 SUBJECT: Yale Library Project (previously "C Mission")

1. As evidenced by correspondence attached, the Director, on 3 May 1944 approved the expenditure of an additional \$25,000 for the purpose of continuing Professor Curtiss' cover activities in Istanbul.

2. The Board of Review recommends reconsideration of such approval in view of Mr. Lennihan's statement of 9 June 1944 that: "I am told that Professor Curtiss.....has a desk in Packy MacFarland's office in Istanbul.....(and).....the Professor's original cover seems to have disappeared.....".

3. The Board further recommends that, if Professor Curtiss is rendering a useful service, he be placed on the X-2 payroll at a figure not less than the annual salary of \$4,250.00 paid him by Yale University.

For the Board of Review:

J. S. Morgan

J. S. Morgan
 Commander, USNR
 Member

Attachments

11/1/44
 No legal objection. Mr.
 Murphy concurs in Board's
 recommendation
 JAS

1/5/45
 approved
 H. G. E. Burton

SECRET

VCD

Here is a plant
that I have
in this paper.
Let us finish
the front -

Top ↑

Board-Of-Review

13,437 - thru - 15,964

EVER - 100. 101001

Exposure is $\frac{1}{25}$ @ f.6.3

RESTRICTED

OFFICE OF STRATEGIC SERVICES
Board of Review

ADMINISTRATIVE BULLETIN
NUMBER: 2
ISSUED: 6 July 1944
EFFECTIVE: 6 July 1944

TO: List S

SUBJECT: Purchase of athletic and recreational equipment.

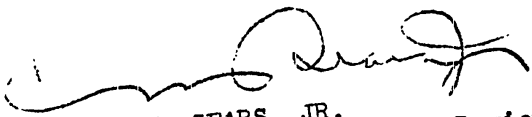
The Director has approved a recommendation of the Board of Review that the purchase of athletic and recreational equipment from appropriated funds of OSS shall be in accordance with the following procedure.

1. Regular requisition to Procurement and Supply Branch.

Only items of general use will be purchased, that is, baseballs, bats, gloves and the like but in no event will items be purchased for individual use such as track or baseball shoes.

2. Procurement and Supply Branch will make every effort to obtain the items from sources such as Red Cross, USO and the like but failing to secure these items free of charge, purchases will be charged to limitation .002.

For the Board of Review:


C. M. SEARS, JR.
Chairman, OSS Board of Review

(46192)

RESTRICTED

CONFIDENTIAL

OFFICE OF STRATEGIC SERVICES
Board of Review

ADMINISTRATIVE BULLETIN
NUMBER: 1
ISSUED: 29 June 1944
EFFECTIVE: 29 June 1944

TO: LIST S

The Directive approved by the Assistant Director and dated 31 May 1944 provides in part as follows: --

"3. Domestic Finances. The following matters pertaining to finance shall be reviewed in Washington by the Board, and recommendations pertaining thereto shall be presented to the Director when appropriate for his consideration:

(a) Policies: The Board shall review all financial policies of OSS, including (i) the general purposes for which all types of funds shall be used, (ii) the types of funds to be used in compensating personnel, (iii) circumstances under which additional compensation may be paid to military or naval personnel, (iv) official expenditures of all Offices, Branches and individuals, and (v) circumstances under which financial claims may be released by OSS.

(b) Projects: The Board shall review all proposed expenditures or inter-agency transfers of OSS funds involving \$5000.00 or more for any one project or purpose, transmitting such proposals to the Director or Assistant Director with recommendations thereon. No such proposed expenditure or transfer shall be presented by any Office, Branch or individual to the Director or Assistant Director except through the Board in accordance with the procedure established herein. The Board shall issue regulations specifying the information to be submitted with each such proposal, and shall have authority to require from the respective Branches and Offices such further data as it may believe to be necessary to enable it to make proper recommendations hereunder."

Pursuant to the foregoing, the Board requests that projects be submitted to it in writing, in duplicate. Whenever necessary, in its judgment, the Board will discuss the project with the Chief of the originating Office or Branch before making its recommendation to the Director.

Specifically, the following types of proposed expenditures are to be submitted to the Director through the Board:

1. Over-all plans approved by the Planning Group. When expenditures of any branch will be more than \$5000 under

(45285)

CONFIDENTIAL

CONFIDENTIAL

- 2 -

the plan, that branch should give the Board of Review details of expenditures.

2. Annual payrolls to be paid from Special Funds

a. Within the Continental U.S.

b. Estimate by each Theater divided between (1) "open" payroll and (2) Agents - where reasons of security make it impossible to give full details.

This is for the purpose of advising the Director as to total contemplated personnel paid from Special Funds and the amount of money to be allocated for these payrolls.

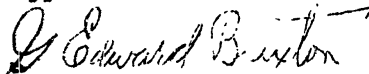
3. Acquisition of new or additional facilities such as rental or purchase of space, refurnishing of same to suit OSS purposes, when amount of funds involved is more than \$5000.

4. Plans for activities originating in branches and which may involve expenditure of more than \$5000 other than plans which come under paragraph 1 above.



C. M. SEARS, JR.
Chairman, OSS Board of Review

Approved:



G. Edward Buxton
Acting Director

(45285)

CONFIDENTIAL

CONFIDENTIAL

OFFICE OF STRATEGIC SERVICES
Board of Review

ADMINISTRATIVE BULLETIN
NUMBER: 2
ISSUED: 5 August 1944
EFFECTIVE: 5 August 1944

TO: List S

SUBJECT: (a) Salary increases - civilian personnel, exclusive of agents, outside of Continental U. S.
(b) Salaries of new employees recruited overseas.

The Board of Review has recommended to the Director a uniform policy covering civilian salary increases overseas and the determination of initial salaries of new civilian employees.

The Director's Order on this subject is General Order 75-5.

To give Office and Branch Chiefs complete information on our recommendation, the text is reproduced herewith:

"1. The fundamental OSS policy relative to salaries of all civilian personnel is that salaries of employees paid from Special Funds or from limitation .002 shall be as nearly as possible the same as Civil Service compensation for positions of similar duties and responsibilities.

2. This result is accomplished in the Continental U. S. through close cooperation between Special Funds Branch, which approves Special Funds payrolls, and Civilian Personnel Branch, which is responsible for the application of Civil Service rules and salary classification.

3. The problem of equitable pay increases outside of Continental U. S. is more difficult since in most locations we do not have men trained in Civil Service classification to assist or advise the Strategic Services Officer, the Special Funds Officer and the Finance Officer in their consideration of proposed pay increases.

4. At present, Civil Service promotions are accomplished by recommendation from a Strategic Services Officer to Civilian Personnel Branch in Washington, giving a job description of the new duties to be performed and additional data necessary to enable that branch to approve or disapprove the promotion.

5. The Board believes that we should have in each theater an employee sufficiently qualified in Civil Service classification and pay procedure to be authorized to approve Civil Service promotions and to recommend to the Strategic Services Officer the action to be taken on suggested promotions of all employees, including Special Funds employees in positions comparable to Civil Service. This employee could well be trained in Government

CONFIDENTIAL

(48363)

CONFIDENTIAL

- 2 -

accounting methods and be able to serve both as accountant and classification expert. When, in the opinion of the Chief, Civilian Personnel Branch and Chief, Special Funds Branch, such an employee is qualified to advise the Strategic Services Officer as to proper compensation for each type and classification of employee, the Strategic Services Officer will be empowered to make salary adjustments without the prior approval of the Washington Headquarters. Any promotions so accomplished will be reported promptly to the Chief, Civilian Personnel Branch or to the Chief, Special Funds Branch.

6. Until this can be accomplished, the Board recommends that:

(a) Recommendations for promotion or reclassification of civilian employees paid from regular funds (Civil Service or .002 funds) shall be transmitted by the Strategic Services Officer, through the appropriate Office or Branch Chief in Washington, to the Chief, Civilian Personnel Branch for appropriate action. These recommendations will be in the form and contain data prescribed by the Chief, Civilian Personnel Branch.

(b) Recommendations for promotion of civilian employees, other than agents, paid from Special Funds shall be transmitted by the Strategic Services Officer through the appropriate Office or Branch Chief in Washington to the Chief, Special Funds Branch for appropriate action after consultation, when appropriate, with the Chief, Civilian Personnel Branch. These recommendations will be in the form and contain data prescribed by the Chief, Special Funds Branch.

(c) No salary increases to civilian personnel outside of Continental U. S. will be effected by Office or Branch Chiefs in Washington, except by recommendation through Strategic Services Officers.

(d) No base salaries shall be increased to compensate for overtime in excess of 48 hours per week. Such adjustments will be effected through the regular overtime pay procedure as defined in Administrative Instruction No. 2.

7. The salaries of new civilian employees recruited outside of Continental U. S. will be determined in accordance with paragraphs 5 and 6 above."

(48363)

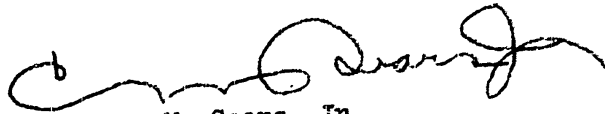
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- 3 -

It is contemplated that a further order will be issued by the Director when the situation described in paragraph 5 becomes an accomplished fact.

For the Board of Review:



C. M. Sears, Jr.
Chairman, Board of Review

(48363)

CONFIDENTIAL

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OFFICE OF STRATEGIC SERVICES
Board of Review

ADMINISTRATIVE BULLETIN
NUMBER: 3
ISSUED: 22 August 1944
EFFECTIVE: 22 August 1944

TO: List S

SUBJECT: Allowances to Civilians for Special Clothing

General Order 75-8 makes provision for the above.

The Board's recommendation to the Director was in recognition of the fact that, in some cases, civilians are assigned to overseas posts where the special nature of their duties or peculiar climatic conditions require clothing not ordinarily possessed by civilians employed in Continental U. S. For example:

Special Arctic clothing
Special Tropical clothing

It was not the intention of the Board that, for instance, a civilian going to the British Isles would be provided with a heavy overcoat merely because it might be cold there or that a raincoat would be furnished because it might rain.

However, if a civilian were ordered to Attu, it is entirely possible he would need furs or special shoes not ordinarily possessed by a civilian in this country.

For the Board of Review:



C. M. Sears, Jr.
Chairman, Board of Review

(49895)

CONFIDENTIAL

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OFFICE OF STRATEGIC SERVICES
Board of Review

ADMINISTRATIVE BULLETIN
NUMBER: 3
ISSUED: 10 July 1944
EFFECTIVE: 7 July 1944

TO: List S

SUBJECT: Payment of transportation cost and per diems to
prospective civilian employees
and
Payment of transportation cost of new civilian
employees.

1. Transportation costs and per diems will be allowed to prospective civilian employees who are required to attend Assessment School. Office or Branch Chiefs concerned with the employment of such personnel may requisition from Special Funds Branch funds to defray the cost of transportation and per diems (to be accounted for in accordance with Special Funds Branch regulations) in the following amounts:

(a) One way first-class railroad and Pullman charges or 3 cents per mile for the use of private automobile from the prospective employee's present location to the assessment school (when the employee can enter on duty without returning to point of origin).

(b) Round trip first-class railroad and Pullman charges from the prospective employee's present location to the assessment school and return (when the employee must return before entering on duty).

(c) \$6.00 per diem, computed in accordance with standard Government travel regulations:

(1) From the time of the employee's departure from his present location to his return there or to his entrance on duty with OSS, if the employee enters on duty immediately after completing the assessment school work, or departs at the earliest practicable moment after he has been informed of acceptance or rejection. No per diems will be allowed while the employee is receiving quarters and subsistence.

(2) If the prospective employee, upon notification that he is acceptable, chooses to remain in Washington for several days before entering upon duty, no per diem should be allowed for this interval.

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(46185)

SECRET

- 2 -

2. Transportation costs only will be allowed to new employees whose base pay is at the rate of \$2600 per annum or less.

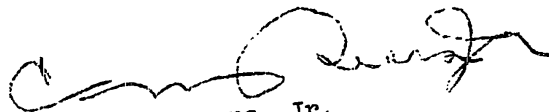
OSS representatives who are empowered to recruit civilian personnel may obtain funds to pay the cost of first-class rail and Pullman charges or 3 cents per mile for the use of private automobile from an employee's present location to Washington as follows:

(a) In the case of employees to be paid from Special Funds, requisitions for funds or reimbursement vouchers will be submitted to Special Funds Branch.

(b) In the case of Civil Service employees or employees to be compensated from regular funds, vouchers will be submitted to the Finance Branch.

Requisitions for funds or reimbursement vouchers will be submitted in such form as may be prescribed by the Chief, Special Funds Branch or Chief, Finance Branch.

For the Board of Review:



C. M. Sears, Jr.
Chairman, Board of Review

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(46185)

SECRET

OFFICE OF STRATEGIC SERVICES
Board of Review

ADMINISTRATIVE BULLETIN
NUMBER: 4
ISSUED: 16 August 1944
EFFECTIVE: 21 August 1944

TO: List 5

SUBJECT: Salaries, per diems or allowances - civilian personnel outside of Continental U.S., exclusive of secret agents.

General Order 75-7 sets forth the policy of OSS with reference to the above subject.

For additional information of Office and Branch Chiefs, the Board quotes herewith from its recommendation submitted to the Director:

"The Board believes that it should be a fundamental policy of OSS that salaries, per diems (for those in travel status) or allowances (for those at permanent posts) to all civilian personnel outside of Continental U.S. conform as nearly as possible to amounts paid or allowed by other Government agencies. It further believes that employees paid from Special Funds or from limitation .002 (in other words, non-Civil Service employees) should receive the same pay and allowances as Civil Service employees in like positions and locations. The Board recognizes the difficulty of assigning Civil Service classifications to many confidential positions but believes that substantial correlation can be accomplished.

Civil Service employees outside of Continental U.S. are paid salaries at uniform rates applicable to their position, regardless of the theater to which they are assigned. Those not in travel status receive a quarters and subsistence allowance determined, for a particular location, by the State Department and adopted by the Bureau of the Budget. The Board believes that this rule should apply to all OSS civilian employees, except secret agents.

At the present time pay and allowances for non-Civil Service personnel vary widely as between locations or theaters. Some receive, or did receive per diems; others a living allowance and others an amount to cover rent and food.

In the North Africa Theater per diems or living allowances were discontinued as of 1 February 1944 as far as most special funds personnel were concerned, but Civil Service employees continue

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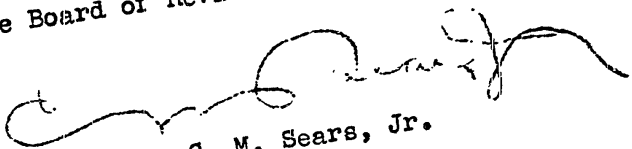
(49632)

SECRET

on the State Department formula. In that Theater an attempt has recently been made to adjust inequities by increasing the base pay of non-Civil Service employees. The Board believes that this is unwise from an overall OSS point of view and, in many cases, unfair to the employee for the following reason:

1. Adjustments of base pay in any one theater without reference to established Civil Service rates will inevitably lead to wide discrepancies as between theaters. If an employee whose base pay had been so increased were transferred to another theater where different rules applied, serious confusion and morale problems would immediately become apparent."

For the Board of Review:



C. M. Sears, Jr.
Chairman

SECRET

(49632)

SECRET
OFFICE OF STRATEGIC SERVICES
Washington, D. C.

GENERAL ORDER
NUMBER: 75-2, Supp. 2
ISSUED: 22 March 1945
EFFECTIVE: 21 March 1945

TO: LIST S

SUBJECT: Payment of Transportation Cost and Per Diems to
Prospective Civilian Employees

General Order Number 75-2, effective 7 July 1944 is hereby amended by adding a new paragraph 3 thereto, reading as follows:

3. Transportation costs, but without per diem, will be allowed to civilian employees for return from Washington to the place of employment in the event they are subsequently disqualified for OSS employment, under the following conditions: -
 - a. Actual employment takes place away from Washington under circumstances believed by the Deputy Director, Personnel to make employment in Washington impracticable or impossible.
 - b. Such employment is made subject to a medical examination, approval by the Security Office and, where applicable, approval by the Assessment School for overseas duty.
 - c. The employee proceeds to Washington and is subsequently disqualified for OSS employment by the Chief Surgeon, the Security Office or the Assessment School.
 - d. The employee in fact returns to the place of employment.

If the employee is disqualified for or does not undertake duties with OSS for reasons other than those set forth in (c) above, then the cost of return transportation from Washington will not be borne by OSS.

Requisitions for funds or reimbursement vouchers will be based upon the same rates as those established in paragraph 1 hereof. Requisitions will be submitted to Special Funds Branch if the employees are to be compensated from Special Funds, or, if not, to the Finance Branch, in such form as may be prescribed by those branches.

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William J. Donovan
Director

(66754)

SECRET

OFFICE OF STRATEGIC SERVICES

Washington, D. C.

GENERAL ORDER

NUMBER: 75-2, Supplement 1
ISSUED: 6 December 1944
EFFECTIVE: 7 July 1944

TO: LIST S

SUBJECT: Payment of Transportation Cost and Per Diem to
Prospective Civilian Employees

Paragraph "1" of General Order 75-2, effective 7 July 1944,
is hereby amended by adding a new sub-paragraph "d" thereto,
reading as follows:

"(d) Other transportation expenses such as trolley,
bus, and taxi fares, necessarily incurred by the
prospective employee in connection with travel
required by attendance at any Assessment School."

William J. Donovan
William J. Donovan
Director

(58340)

SECRET

RESTRICTED


OFFICE OF STRATEGIC SERVICES
Washington, D. C.

GENERAL ORDER
NUMBER: 75
ISSUED: 31 July 1944
EFFECTIVE: 28 July 1944

TO: List S

SUBJECT: Change Board of Review Administrative
Bulletins 2, 3 and 4 to General Orders

Board of Review Administrative Bulletins numbered 2, 3, and 4 are hereby approved. They are made General Orders and are to be re-numbered as General Order 75-1, 75-2 and 75-3 respectively.



William J. Donovan
Director.

(47905)

RESTRICTED

OFFICE OF STRATEGIC SERVICES
CONFIDENTIAL
Washington, D. C.

GENERAL ORDER

NUMBER: 75-4
ISSUED: 2 August 1944
EFFECTIVE: 2 August 1944

TO: List S

SUBJECT: Barter Items and Special Equipment

The following recommendation of the Board of Review is hereby approved:

1. Strategic Services Officers shall stock pile such so-called barter items (materials to be issued in exchange for confidential information), as well as cameras, wrist watches and non-standard firearms as they may consider necessary for issuance in their respective theaters.
2. No such items shall be issued in Continental U. S. except upon requisition from Office or Branch Chiefs, or their authorized representatives certifying that the person to whom such items are to be issued is assigned to an area where the materials or equipment cannot be secured from regular OSS installations or that cover arrangements prevent the employee from securing the items from such installations.
3. Until Strategic Services Officers have had an opportunity to build up a stock of these items, Procurement and Supply Branch is authorized to fill requisitions originated by Office or Branch Chiefs in Washington. Office or Branch Chiefs shall instruct their employees to turn over to the Strategic Services Officer, upon arrival in the theater, any such items procured in Washington.
4. Office or Branch Chiefs or individuals in Washington or New York, who are now in possession of items referred to herein, issued to them by OSS, shall immediately return such items to Procurement and Supply Branch, to be thereafter issued in accordance with this order.

(48255)

William J. Donovan
William J. Donovan
Director

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OFFICE OF STRATEGIC SERVICES

Washington, D. C.

GENERAL ORDER
NUMBER: 75-3, Supp. 2
ISSUED: 6 December 1944
EFFECTIVE: 6 December 1944

TO: List S

SUBJECT: Special Clothing Allowance

General Order No. 75-3 is hereby amended by adding paragraph 4 as follows:

4. The provisions of this order are retro-active and apply to personnel who were ordered into civilian clothes or into non-combatant Army or Navy clothing prior to the effective date of this order. If such personnel had received allowances for clothing in amounts less than \$200.00 - Office or Branch Chiefs may requisition from Special Funds, additional funds to bring the total allowance up to \$200.00.

If personnel are unable to furnish complete receipts for clothing purchased prior to 11 July 1944, they may submit to Special Funds Branch, in lieu of receipts, sworn statements listing items of clothing purchased, approximate cost, name of store where purchased and approximate date of purchase.

William J. Donovan
William J. Donovan
Director

(58375)

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OFFICE OF STRATEGIC SERVICES
Washington, D. C.

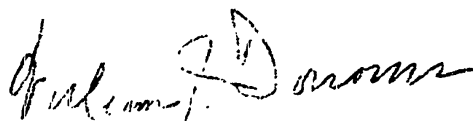
GENERAL ORDER
NUMBER: 75-3, Suppl. 1
ISSUED: 8 August 1944
EFFECTIVE: 8 August 1944

TO: List S

SUBJECT: Special Clothing Allowance

General Order No. 75-3, second paragraph under
Item 1, is hereby amended to read:

"After one year from the date on which
a person was ordered into civilian clothes,
Office or Branch Chiefs may requisition
from Special Funds up to \$100 for the pur-
pose of clothing maintenance or replace-
ment during the ensuing twelve months."



William J. Donovan
Director

(48701)

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OFFICE OF STRATEGIC SERVICES
Board of Review

ADMINISTRATIVE BULLETIN
 NUMBER: 4
 ISSUED: 12 July 1944
 EFFECTIVE: 11 July 1944

TO: List S

SUBJECT: Special Clothing Allowance

The following recommendations of the Board have been approved by the Director:

1. Army or Navy personnel - ordered to wear civilian clothes for official duties;

Office or Branch Chiefs may requisition up to \$200 per person from Special Funds to procure necessary civilian clothing. Unused funds together with complete receipts for purchases will be delivered to the Special Funds Branch at the earliest practicable time.

After one year from the date of the original allowance, Office or Branch Chiefs may requisition from Special Funds up to \$100 for the purpose of clothing maintenance or replacement during the ensuing twelve months.

2. Civilian personnel - ordered to wear non-combatant Army or Navy clothing;

Office or Branch Chiefs may requisition up to \$200 per person from Special Funds to procure necessary clothing. Unused funds together with complete receipts will be delivered to Special Funds Branch promptly.

Office or Branch Chiefs are urged to have personnel use enlisted personnel clothing wherever possible, thus avoiding the cost of officer's clothing. Requisitions for Army or Navy clothing of this type should be made to Procurement and Supply Branch.

3. Exceptional cases - primarily when Army or Navy personnel are ordered to wear civilian clothes for official duties in neutral countries;

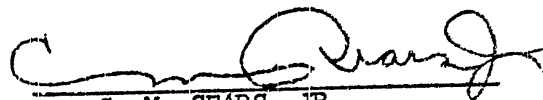
(46328)

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Additional allowances may be recommended by Office or Branch Chiefs to the Director in Continental U. S. or to the Strategic Services Officer in a theater.

For the Board of Review:



C. M. SEARS, JR.
Chairman, Board of Review

(46328)

CONFIDENTIAL

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OFFICE OF STRATEGIC SERVICES

Washington, D. C.

GENERAL ORDER

NUMBER: 75-5
ISSUED: 5 August 1944
EFFECTIVE: 5 August 1944

TO: LIST S

SUBJECT: Compensation of Civilian Personnel Outside of Continental U. S.
(a) Salary Increases and Reclassification.
(b) Initial Salary Determinations.

On the basis of the policy set forth in Administrative Bulletin No. 2 the following recommendations of the Board of Review are hereby approved:

1. Recommendations for promotion or reclassification of civilian employees paid from regular funds (.001 or .002 funds) shall be transmitted by the Strategic Services Officer through the appropriate Branch or Office Chief in Washington to the Chief, Civilian Personnel Branch.
2. Recommendations for promotion of civilian employees other than agents from Special Funds shall be transmitted by the Strategic Services Officer through the appropriate Branch or Office Chief in Washington to the Chief, Special Funds Branch in Washington for appropriate action after consultation, when appropriate, with the Chief, Civilian Personnel Branch. These recommendations will be in the form and contain data prescribed by the Chief, Special Funds Branch.
3. No salary increases to civilian personnel outside of Continental U. S. will be effected by Office or Branch Chiefs in Washington, except by recommendation through Strategic Services Officers.
4. No base salaries shall be increased to compensate for overtime in excess of 48 hours per week. Such adjustments will be effected through the regular overtime pay procedure as defined in Administrative Instruction No. 2.
5. Salaries of new civilian employees other than agents recruited overseas shall be determined upon recommendation of the Strategic Services Officer in accordance with paragraphs #1 and #2 above. Compensation at the rate finally approved by the Civilian Personnel Branch, Washington, or the Special Funds Branch, Washington, as the case may be, will be effective from the date of hiring in the theater.

(48364)

CONFIDENTIAL

William J. Donovan
Director

The attached "Secret" order is to be substituted for Order 75-5 of the same text which was classified as "Confidential". The "Confidential" order should be destroyed.

Washington, D. C.

GENERAL ORDER

NUMBER: 75-5
ISSUED: 5 August 1944
EFFECTIVE: 5 August 1944

TO: LIST S

SUBJECT: Compensation of Civilian Personnel Outside of Continental U. S.
(a) Salary Increases and Reclassification.
(b) Initial Salary Determinations.

On the basis of the policy set forth in Administrative Bulletin No. 2 the following recommendations of the Board of Review are hereby approved:

1. Recommendations for promotion or reclassification of civilian employees paid from regular funds (.001 or .002 funds) shall be transmitted by the Strategic Services Officer through the appropriate Branch or Office Chief in Washington to the Chief, Civilian Personnel Branch.

2. Recommendations for promotion of civilian employees other than agents from Special Funds shall be transmitted by the Strategic Services Officer through the appropriate Branch or Office Chief in Washington to the Chief, Special Funds Branch in Washington for appropriate action after consultation, when appropriate, with the Chief, Civilian Personnel Branch. These recommendations will be in the form and contain data prescribed by the Chief, Special Funds Branch.

3. No salary increases to civilian personnel outside of Continental U. S. will be effected by Office or Branch Chiefs in Washington, except by recommendation through Strategic Services Officers.

4. No base salaries shall be increased to compensate for overtime in excess of 48 hours per week. Such adjustments will be effected through the regular overtime pay procedure as defined in Administrative Instruction No. 2.

5. Salaries of new civilian employees other than agents recruited overseas shall be determined upon recommendation of the Strategic Services Officer in accordance with paragraphs #1 and #2 above. Compensation at the rate finally approved by the Civilian Personnel Branch, Washington, or the Special Funds Branch, Washington, as the case may be, will be effective from the date of hiring in the theater.

SECRET

William J. Donovan
William J. Donovan
Director

(48364)

CONFIDENTIAL
OFFICE OF STRATEGIC SERVICES
 Washington, D. C.

GENERAL ORDER

NUMBER: 75-6
 ISSUED: 9 August 1944
 EFFECTIVE: 9 August 1944

TO: List S

SUBJECT: Funds from which employees will be paid

The following recommendation of the Board of Review is hereby approved:

(a) Only secret agents and other employees, who, for security reasons, should not be identified with OSS, may be paid from Special Funds - limitation .003 - except that employees stationed overseas at points where regular government payroll facilities cannot be made available may be paid from Special Funds.

(b) All other employees now paid from Special Funds shall be transferred to voucher funds (.001) as soon as Civil Service positions are available, except

(c) .002 funds will be used to pay the following types of personnel:

(1) Aliens (by law, cannot be Civil Service)

(2) Employees selected for overseas service (until arrival at overseas post)

(3) New employees whose entrance on duty at an early date is urgent and where the only delaying factor is the time involved in securing Civil Service clearance of qualifications. (Such employees would be transferred to .001 funds upon clearance)

(4) Employees, principally stenographic, typist or clerical, who are brought into a training pool and held there pending specific assignment.

(5) Rare cases of an employee who should receive a salary increase but where rigid Civil Service rules make a reclassification almost impossible. Such employees shall be promoted only upon specific

(48700)

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approval of the Director or Assistant Director upon recommendation of the Chief, Civilian Personnel Branch and the Board.

(6) Employees doing work of such a nature that, for security reasons, job descriptions necessary to establish salaries cannot be filed outside of OSS.

(7) Employees being transferred from Special Funds to .001 funds, pending the availability of Civil Service positions.

Office and Branch Chiefs who now have employees paid from Special Funds (.003) shall immediately review payrolls in detail and take the necessary action to comply with (a), (b) or (c) above.

The judgment of Office and Branch Chiefs in determining which employees shall be paid from Special Funds shall have primary weight in the decision. If the Chief, Special Funds Branch does not concur in a particular instance, the case will be referred to the Director for decision.


William J. Donovan
Director

CONFIDENTIAL

(48700)

SECRET**OFFICE OF STRATEGIC SERVICES**

Washington, D. C.

GENERAL ORDER

NUMBER: 75-7
ISSUED: 16 August 1944
EFFECTIVE: 20 August 1944

TO: List S

SUBJECT: Salaries, per diems or allowances - civilian personnel outside of Continental U.S., exclusive of secret agents.

REFERENCE: Administration Bulletin Number 4.

The following recommendation of the Board of Review is hereby approved:

1. Salaries of all OSS civilian personnel, exclusive of secret agents, employed outside of the Continental U.S. shall conform as nearly as possible to Civil Service salaries for similar duties or positions.
2. No base salary adjustments will be permitted to attempt to compensate for differences in living costs in different theaters or locations.
3. All civilian employees, except agents, who are not in travel status shall receive a living allowance in accordance with the State Department formula. (See Budget Circular No. A-8 and amendments.)
4. Where quarters are furnished for civilian employees 40% of the total living allowance shall be deducted on current payrolls from the monthly living allowance included in those payrolls to defray the cost of such quarters, and the balance (60%) of the living allowance shall be paid to the employee. If quarters are not furnished the full living allowance shall be paid to the employee.
5. The employee shall reimburse OSS currently for the cost of subsistence furnished by OSS. Amounts to be reimbursed by employees shall be determined by the Strategic Services Officer upon recommendation of the Theater Board of Review. Such amounts shall be uniform for all employees receiving subsistence at any one OSS locality but may be different for different localities within a theater.

(49636)

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6. Any adjustments of living allowances made in theaters will be retroactive to the date upon which per diems or allowances were discontinued.
7. Wherever contractual arrangements, contrary to this order, are in effect, Office or Branch Chiefs concerned shall adjust or rewrite such contracts at the earliest practicable time.

G. Edward Buxton
G. Edward Buxton
Acting Director

(49636)

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OFFICE OF STRATEGIC SERVICES

Washington, D. C.

GENERAL ORDER

NUMBER: 75-7, Supp. 1
ISSUED: 28 February 1945
EFFECTIVE: 26 February 1945

TO: List S

SUBJECT: Living Allowances for Liberated Areas and China

1. General Order 75-7, issued 16 August 1944, and Administrative Bulletin No. 4, issued 16 August 1944, are hereby implemented.

2. Paragraph 3 of General Order No. 75-7 provides that all OSS civilian employees, except agents, who are not in travel status shall receive a living and quarters allowance in accordance with the State Department formula (see Budget Circular No. A-8 and amendments).

3. An amendment was issued to Budget Circular No. A-8 on 29 September 1944, prescribing, among other things, a special maximum foreign living allowance for posts in liberated areas and China. These special allowances were established because of the unusual and extraordinary conditions prevailing in these areas. A copy of the amendment is attached.

4. The maximum rates prescribed for liberated areas are set forth in paragraph 2 of the amendment. It should be noted that paragraph 2 provides that suitable adjustments below the maximum allowances shall be made when the unusual or extraordinary conditions are modified to the extent that maximum allowances are not necessary.

5. Accordingly, each Theater Board of Review shall make a recommendation to the Strategic Services Officer as to the living and quarters allowance to be paid, within the maximum permitted by the amendment, in liberated areas in the Theater concerned, and the Strategic Services Officer shall thereupon establish the amount of allowance to be paid. In making its recommendation, the Theater Board shall consider, among other factors, the rates fixed by other Government agencies for their employees in these areas.

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(65079)

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- 2 -

6. The Theater Board shall review its recommendation every three months (unless special circumstances require a more frequent review) to determine whether adjustments should be made by the Strategic Services Officer in the allowance because of changes in the unusual and extraordinary conditions prevailing in the areas. The Theater Board shall transmit to the Board of Review, Washington, copies of all such recommendations, together with a statement of the considerations upon which the recommendations are based, and copies of all rate schedules established by the Strategic Services Officer. The Board in Washington will periodically report to the Director on the entire matter, making such recommendations as it may deem appropriate.

7. The special allowances for posts in China are set forth in paragraph 3 of the amendment. Since the rates for China are not discretionary, no action by the Theater Board is necessary. All civilian employees in China who are entitled to a living and quarters allowance shall receive the allowance in accordance with the terms of the amendment.

William J. Donovan
William J. Donovan
Director

Attachment

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(65079)